

Resolution Agreement
Albuquerque Institute of Math and Science
OCR Complaint # 08-18-1386

The Albuquerque Institute of Math and Science (Institute) enters into this Resolution Agreement (Agreement) with the U.S. Department of Education, Office for Civil Rights (OCR), to resolve the above-referenced complaint and to ensure compliance with Title IX of the Education Amendments of 1972 (Title IX), 20 U.S.C. §§ 1681-1688, and its implementing regulation at 34 C.F.R. Part 106.

1. Title IX Coordinator

The Institute will ensure that it has designated at least one employee to coordinate the Institute's efforts to comply with Title IX, who will be titled "Title IX Coordinator," and will publish this individual's name, title, office address, email address, and telephone number consistent with the requirements of the revised Title IX implementing regulation, at 34 C.F.R. § 106.8(a), that became effective on August 14, 2020. If the Institute chooses to designate more than one employee to coordinate the Institute's efforts to comply with Title IX, its publications will make clear the scope of each person's responsibilities (*e.g.*, who will handle complaints by students, employees, and faculty). The Institute will ensure that its webpages and publications contain complete, consistent, and accurate information regarding the name(s), title(s), office address(es), email address(es), and telephone number(s) of the Title IX Coordinator(s).

Reporting Requirement: Within sixty (60) calendar days from the date of this Agreement being signed, the Institute will provide to OCR copies or links to the Institute's publications, including Institute websites, handbooks, and inserts used in existing printed materials, which contain information regarding the Title IX Coordinator(s).

2. Title IX Grievance Procedures

The Institute will submit for OCR's review and approval draft Title IX grievance procedures to address complaints of sex discrimination (including sexual harassment, sexual bullying, and sexual violence), as consistent with the revised Title IX implementing regulation, which became effective on August 14, 2020, at 34 C.F.R. §§ 106.8(c) and 106.45.

Reporting Requirement: Within ninety (90) calendar days of this Agreement being signed, the Institute will submit to OCR the Institute's draft Title IX policies and grievance procedures.

The Institute will promptly consider and respond to OCR's feedback with respect to the draft Title IX grievance procedures until OCR notifies the Institute, in writing, that the revised grievance procedures are in accordance with Term 2 of

this Agreement and consistent with Title IX statutory and regulatory requirements.

3. Publication

After written notification from OCR that the revised Title IX grievance procedures developed in accordance with Term 2 of the Agreement are consistent with Title IX requirements, the Institute will adopt and publish the procedures, consistent with the requirements of the revised Title IX regulation, which became effective on August 14, 2020, at 34 C.F.R. § 106.8(b), and will provide all students, parents, guardians and employees written notice regarding the new grievance procedures for resolving Title IX complaints, as well as information on how to obtain a copy of the grievance procedures. The Institute will, at a minimum, make this notification through the Institute's website, electronic mail messages to employees and students, student and employee handbooks, and any regularly issued newsletters (in print, by email, via social media, or online), as well as by any other additional means of notification the Institute deems effective to ensure that the information is widely disseminated.

Reporting Requirement: Within sixty (60) calendar days of written notification from OCR that the revised Title IX procedures referenced in Term 2 are consistent with Title IX, the Institute will provide OCR documentation that it has implemented Term 3 above, including copies of the written notices issued to students/parents/guardians and employees regarding the new Title IX procedures and a description of how the notices were distributed; copies of its revised student and employee handbooks; and a link to its webpage where the revised Title IX procedures are located.

The Institute understands that OCR will not close the monitoring of this Agreement until OCR determines that the Institute has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Title IX, which were at issue in this case.

The Institute understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the Institute understands that during the monitoring of the Agreement, if necessary, OCR may visit the Institute, interview employees and students of the Institute, and request such additional reports or data as are necessary for OCR to determine whether the Institute has fulfilled the terms of this Agreement and is in compliance with the regulation implementing Title IX, which were at issue in this case. Upon completion of the obligations under this Agreement, OCR shall close and dismiss this case.

The Institute understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or

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judicial proceedings to enforce this Agreement, OCR shall give the Institute written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effective immediately upon the signature of the Institute's representative below.

/s/

Board President
Albuquerque Institute of Math and Science

9/10/20

Date