

**Resolution Agreement**  
**Casa Grande Elementary School District**  
**Complaint Number 08-17-1165**

In order to resolve the open allegations in Case Number 08-17-1165, filed against Casa Grande Elementary School District (“the District”) with the Office for Civil Rights (OCR) of the U.S. Department of Education, pursuant to Section 504 of the Rehabilitation Act of 1973 (“Section 504”), 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. part 104, and Title II of the Americans with Disabilities Act of 1990 (“Title II”), 42 U.S.C. §§ 12131–65, and its implementing regulation at 28 C.F.R. part 35, the District agrees to implement the following Resolution Agreement.

Term I: Policies and Procedures

- A. Within sixty (60) calendar days of this Agreement being signed, the District will submit to OCR for approval a new policy or regulation regarding the participation of students with disabilities in field trips. The policy or regulation will include:
- i. A statement that the District provides non-academic and extracurricular services and activities in such manner as is necessary to afford students with disabilities an equal opportunity to participate in such services and activities;
  - ii. A statement that the District provides non-academic and extracurricular services and activities in such manner as is necessary to afford students with disabilities an opportunity to participate, to the maximum extent appropriate, in such services and activities with students without disabilities;
  - iii. A statement that students’ individualized education programs (IEPs) and Section 504 plans are in effect for field trips; and
  - iv. A statement of how parents and guardians may file complaints with OCR if they believe their student with a disability was discriminated against with respect to a field trip.
- B. Within thirty (30) calendar days of receiving OCR’s final approval of the policy or regulation, the District will:
- i. Adopt the policy or regulation;
  - ii. Disseminate the policy or regulation to all of the District’s Special Education Department staff, principals, assistant principals, special education chairs or coordinators, nurses, and special education teachers;
  - iii. Add the policy or regulation to the District’s special education website; and
  - iv. Add the policy or regulation to the District’s policies website.
- C. Within sixty (60) calendar days of receiving OCR’s final approval of the policy or regulation, the District will provide OCR with documentation (*e.g.*, board meeting minutes, emails, or screenshots) showing that it fulfilled Term I(B) above.

Term II: Training

- A. Within sixty (60) calendar days of this Agreement being signed, the District will submit to OCR for approval draft materials to train all Special Education Department staff and XXXX XXXX School administrators and special education staff regarding the participation of students with disabilities in field trips. The submission will also include the name(s), title(s) or position(s), and qualifications of one or more qualified individuals to provide the training to staff.
- B. Within sixty (60) calendar days of receiving OCR's final approval of the materials and trainer(s), the District will provide the training.
- C. Within thirty (30) calendar days of the training being provided, the District will provide to OCR:
  - i. The date, time, and location of the training;
  - ii. Confirmation that the approved trainer delivered the training;
  - iii. The agenda and materials from the training;
  - iv. The names and titles of all staff who attended the training; and
  - v. The names and titles of all staff who were required to attend the training, but did not attend, and an explanation for his/her/their absence(s).

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has fulfilled the terms of this Agreement and is in compliance with the regulations implementing Section 504 and Title II, which were at issue in this case.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that during the monitoring of the Agreement, if necessary, OCR may visit the District, interview employees and students of the District, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing Section 504 and Title II, which were at issue in this case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

For Casa Grande Elementary School District:

/s/  
Dr. Frank Davidson, Superintendent

March 21, 2017  
Date