

Resolution Agreement
Schertz-Cibolo-Universal City Independent School District
OCR Complaint No. 06-23-1745

The U.S. Department of Education, Office for Civil Rights (OCR) and Schertz-Cibolo-Universal City Independent School District (the District) enter into this Agreement to resolve the above-referenced complaint. The District assures OCR that it will take the following actions to comply with the requirements of Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794 (amended 1992), and its implementing regulation, at 34 C.F.R. Part 104; and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. §12132, and its implementing regulation, at 28 C.F.R. Part 35.

The District agrees to take the following actions:

ACTION ITEM I

The District will provide training regarding its obligation under Section 504 and Title II to permit the use of a service animal by an individual with a disability at the [redacted content] (the School). The training will also cover the District's service animal policy. This training will be provided to all relevant personnel, including, but not limited to, School administrators, faculty, and staff. The training will be created and delivered by one or more individuals knowledgeable about the above-mentioned topics and may be delivered in person or in an electronic format.

REPORTING REQUIREMENTS

- I. By November 10, 2023**, the District must provide OCR, for its review and approval, the training materials reflecting the topics described in Action Item I that include, but shall not be limited to, the credentials of the individual(s) selected to conduct the training, a proposed plan for the training session (e.g., length of the training session, topics to be considered, etc.), and a copy of the training materials to be used by the trainer(s) and/or provided to attendees during the training session.
- II. Within sixty (60) calendar days** after OCR approves the training-based information described in Action Item II, the District will conduct the training approved by OCR. The training must be provided to School faculty, staff, and administrators as defined above.
- III. Within ten (10) calendar days** after conducting the final training session in accordance with Action Item I, the District will provide OCR with documentation demonstrating the training has been completed, including a list containing the printed name, signature, and title of each attendee, the materials used during the training, and any other information indicating that the training sessions were conducted in accordance with the requirements of this Agreement.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement.

Further, the District understands that during the monitoring of the Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the recipient has fulfilled the terms of the Agreement.

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has demonstrated compliance with all the terms of this Agreement and is in compliance with the statute(s) and regulation(s) at issue in the case.

The District further understands and acknowledges that OCR may initiate administrative enforcement or refer the case to the Department of Justice (DOJ) for judicial proceedings in the event of breach. Before initiating such proceedings, OCR will give the recipient written notice of the alleged breach and 60 calendar days to cure the alleged breach.

This Agreement will become effective immediately upon the signature of the District's representative below.

Dr. Clark Ealy
Superintendent
Schertz-Cibolo-Universal City Independent School District

Date