

**Resolution Agreement
Concordia Parish SB-Resolution Agreement
OCR Complaint #06-21-1498**

The Concordia Parish School Board (CPSB or District) voluntarily enters into the following Resolution Agreement (Agreement) to resolve complaint #06-21-1498 filed with the U.S. Department of Education, Office for Civil Rights (OCR), Dallas Office. The CPSB commits to implement the provisions set forth in this Agreement to ensure the District's compliance with the requirements of Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104 and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. § 12132, and its implementing regulation at 28 C.F.R. Part 35, and to resolve the above-referenced complaint.

This Agreement does not constitute an admission of liability on the part of the CPSB, nor does it constitute a determination made by OCR of a violation of Section 504 or Title II by the District or any other federal civil rights laws enforced by OCR. The District commits to the provisions below to address its request to resolve the complaint pursuant to Section 302 of OCR's Case Processing Manual.

ACTION ITEMS AND REPORTING REQUIREMENTS

ACTION ITEM I

CPSB will provide information to OCR in connection with a training session for all CPSB School Building Level Committee (SBLC) members, counselors, administrators, and Section 504 Coordinators (CPSB Staff) regarding its obligations under Section 504 and Title II. The training will include policies and procedures relevant to requests for Section 504 evaluations, policies regarding conducting a timely evaluation under Section 504, how approved accommodation information is communicated to teachers, implementation of accommodations, and the CPSB's obligation to provide procedural safeguards under Section 504. The training will be created by one or more individuals knowledgeable about the above-mentioned topics and may be delivered to CPSB Staff in person or in an electronic format.

REPORTING REQUIREMENTS

By December 1, 2021, CPSB will provide OCR the training materials reflecting the topics described in Action Item I that include, but shall not be limited to, the credentials of the individual(s) selected to conduct the training, a proposed plan for the training session (e.g., length of the training session, topics to be considered, etc.), and a copy of the training materials to be used by the trainer(s) and/or provided to attendees during the training session.

Within sixty (60) calendar days after submission of the above-mentioned materials, CPSB will conduct the training. The training must be provided to CPSB Staff as defined above.

Within thirty (30) calendar days after conducting the final training session in accordance with Action Item I, CPSB will provide OCR with documentation demonstrating the training session

has been completed, including a list containing the printed name, signature, and title of each attendee, the materials used during the training, and any other information indicating that the training sessions were conducted in accordance with the requirements of this Agreement.

ACTION ITEM II

By **March 7, 2022**, after providing proper written notice to the Student's parent/guardian, a group of knowledgeable persons will determine whether the Student needs compensatory and/or remedial services XXXX-XXXX-XXXX-XXXX. If so, within one week of its determination, the group will develop a plan for providing timely compensatory and/or remedial services with a completion date not to extend beyond **August 26, 2022**. The District will provide the Student's parent/guardian notice of the procedural safeguards including the right to challenge the group's determination through an impartial due process hearing.

REPORTING REQUIREMENTS

By **March 28, 2022**, the District will submit to OCR documents supporting the group's decision referenced under Action Item II. The documentation submitted shall include documentation showing the participants in the meeting, an explanation for decisions made, the information considered, and a description of and schedule for providing any compensatory and/or remedial services (if any) to the Student. OCR will review the documentation to ensure that the District met the procedural requirements of the regulation implementing Section 504, at 34 C.F.R. §§ 104.34, 104.35 and 104.36, in making these determinations.

If applicable, by **September 30, 2022**, the District will provide documentation to OCR of the dates, times and locations that compensatory and/or remedial services were provided, a description of what was provided, and the name(s) of the service provider(s).

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the Section 504 implementing regulation, at 34 C.F.R. §§ 104.33(a) and (b), 104.35(a)-(d), and 104.36, and the Title II implementing regulation, at 28 C.F.R. § 35.130(a) and (b)(1)(iii).

Upon the District's satisfaction of terms and obligations of the resolution agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

Superintendent or Designee

Date