



RESOLUTION AGREEMENT

South Louisiana Community College
OCR Reference No. 06-18-2344

A. GENERAL TERMS & PRINCIPLES:

OCR and the South Louisiana Community College (College) enter into this agreement to resolve the allegations in the above-referenced complaint. This agreement does not constitute an admission of liability, non-compliance, or wrongdoing by the College. The College assures the U.S. Department of Education, Office for Civil Rights (OCR) that it will take the following actions to comply with the requirements of Section 504 of the Rehabilitation Act of 1973 (Section 504), as amended, 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. §§ 12131 *et seq.*, and its implementing regulation at 28 C.F.R. Part 35, which prohibit discrimination on the basis of disability by recipients of Federal financial assistance and public entities, respectively.

Prior to the completion of OCR's investigation, the College agreed to resolve the issues of this investigation pursuant to Section 302 of OCR's *Case Processing Manual*. Accordingly, to resolve the issues of this investigation, the College agrees to take the following actions.

B. ACTION ITEMS & REPORTING REQUIREMENTS:

Action Item 1

By January 1, 2019, the College will provide mandatory training for all Young Memorial Campus staff and faculty regarding the requirements of Section 504 and Title II, highlighting the obligation to provide disabled students with necessary academic adjustments and/or auxiliary aids and the College's processes and procedures meeting this requirement. The training will be conducted by a person(s) knowledgeable about the requirements of Section 504 and Title II, as well as the College's disability accommodation processes and procedures.

Reporting Requirements: Action Item 1

- A. **By December 15, 2019**, the College will provide will provide OCR, *for review and approval*, a copy of the training module and/or outline of the training materials that the College will utilize, the name, credentials and contact information for the person(s) who will conduct the training and a description and/or copy of the notification that the College will use to inform attendees of the mandatory training.
- B. **By January 20, 2019**, the College will provide OCR with detailed information regarding the training referenced in Action Item 1. The College will provide OCR with sign in sheets for all training sessions evidencing all staff and faculty who attended the training, the date, a copy of the training materials used, and the name, title, credentials and contact information for the person(s) who provided the training.

Action Item 2

By January 15, 2019, the College will send the Student a letter via regular mail and certified mail, return receipt requested, informing her that she may reenroll at the College and that, upon reenrollment, the Student may submit a request for a disability accommodation(s), which the College will consider, in accordance with Section 504 and Title II at 34 C.F.R. § 104.36 and 28 C.F.R. § 35.130, respectively.

Reporting Requirement: Action Item 2

By January 20, 2019, the College will provide OCR with documentation, including copies of certified letters, demonstrating that it has timely completed Action Item 1.

Action Item 3

If the Student reenrolls at the College during the Spring 2019 Semester, and submits request for a disability accommodation(s), the College will evaluate the Student's request pursuant to their policies and procedures, and will consider any documentation the Student provides in support of her request, **within 15 calendar days of the Student's request**. The College will provide the Student with necessary academic adjustments and/or auxiliary aids in accordance with Section 504 and Title II at 34 C.F.R. § 104.36 and 28 C.F.R. § 35.130, respectively.

Reporting Requirements: Action Item 3

- A. **By February 20, 2019**, the College will inform OCR whether the Student has enrolled at the College and whether she has made a request for any disability accommodations.
- B. If the Student has reenrolled and made a request for disability accommodations, **by March 20, 2019**, the College will submit to OCR documents evidencing its consideration of the Student's request and the College's response and decision regarding the request including but not limited to the notification to the Student of the decision and a written explanation of the decision-making process.

EXECUTION:

The College understands that, by signing this Agreement, it agrees to provide the foregoing information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the College understands that, during the monitoring of this Agreement, if necessary, OCR may visit the College, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the College has fulfilled the terms of this Agreement and is in compliance with Section 504 and its implementing regulation at 34 C.F.R. § 104.21, and Title II implementing regulation at 28 C.F.R. § 35.149. Upon completion of the obligations under this Agreement, OCR shall close and dismiss this case.

The College understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10) or judicial proceedings to

enforce this Agreement, OCR shall give the College written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effective immediately upon the signature of the College's representative below.

Signature
Tammie Moore, Campus Director

Date

C.