

**RESOLUTION AGREEMENT**  
**West Carroll Parish School Board**  
**OCR Complaint No. 06-15-1095**

West Carroll Parish School Board (WCPSB) agrees to implement this Resolution Agreement (Agreement) to resolve a compliance issue identified during the investigation of the above referenced complaint, which was opened for investigation by the U. S. Department of Education (Department), Office for Civil Rights, (OCR). The WCPSB will take the following actions to ensure that WCPSB is in compliance with Section 504 of the Rehabilitation Act of 1973 (Section 504), 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104, and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. § 12132, and its implementing regulation at 28 C.F.R. Part 35.

**Action Item 1:** By September 1, 2015, the WCPSB will convene placement team (e.g., Section 504 team) meeting(s) to determine whether compensatory education services are presently appropriate for the Student due to an OCR-determined compliance issue regarding the Student's services during the 2014 fall semester. If compensatory education services are deemed appropriate, a description of these services will be offered to the Student, and the complainant will be notified (by mail, certified return receipt) of the compensatory education services offered by the WCPSB to the Student.

**Reporting Requirement 1:** By September 15, 2015, the WCPSB will submit documentation to OCR demonstrating that it has fully complied with this Action Item. Such documentation will include:

- a. A list of the individuals who attended the meeting(s), including each individual's name, title, and role in the meeting.
- b. Documentation of the WCPSB's conclusions and a copy or summary of the information the WCPSB considered in reaching those conclusions.
- c. A copy of the written offer of compensatory education services that was mailed to the complainant, if applicable.
- d. Postage evidence that the complainant was notified in writing of the compensatory education services offered by the WCPSB to the Student, if applicable.

**Action Item 2:** Effective immediately, the WCPSB will include in all WCPSB students' individualized educational plans (e.g., IEPs, IAPs/Section 504 Plans) information about where the accommodations of "small group testing," and "tests read aloud" are to be provided (i.e., separate classroom, mini-office, etc.).

**Reporting Requirement 2:** By October 15, 2015, the WCPSB will submit documentation to OCR demonstrating that it has complied with this paragraph. Such

documentation will include: Written memorandum to staff and/or administrators regarding the requirement to include in the educational plans the location for providing the accommodations; and, copies of several individualized education plans (from different campuses, from Fall 2015) containing the accommodations of “small group testing,” and “tests read aloud.”

The WCPSB understands that by signing this Agreement, it agrees to provide data and other information in a timely manner. Further, the WCPSB understands that, during the monitoring of the Agreement, OCR may visit the WCPSB, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the WCPSB has fulfilled the terms of the Agreement and is in compliance with the statutes and regulations that were at issue in this case.

The WCPSB understands that OCR will not close the monitoring of the Agreement until such time that OCR determines that the WCPSB has fulfilled the terms of the Agreement and is in compliance with the statutes and regulations that were at issue in this case.

The WCPSB understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of the Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10), or judicial proceedings to enforce the Agreement, OCR shall give the WCPSB notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

**For WCPSB:**

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Mr. Richard Strong, Superintendent  
West Carroll Parish School Board

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Date