

RESOLUTION AGREEMENT
Carlos Albizu University
OCR Case No. 04-21-2340

The U.S. Department of Education, Office for Civil Rights (OCR) and Carlos Albizu University enter into this agreement to resolve the allegations in the above-referenced complaint. This Agreement does not constitute an admission of liability, non-compliance, or wrongdoing by the University. The University voluntarily agrees to take the following actions pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973, 29 U.S.C. § 794, and its implementing regulation, 34 C.F.R. Part 104., which prohibit discrimination on the basis of disability by recipients of Federal financial assistance from the Department of Education and Title II of the Americans with Disabilities Act of 1990, 42 U.S.C. § 12131, and its implementing regulation, 28 C.F.R. Part 35, which prohibits discrimination on the basis of disability by public entities.

Prior to the completion of OCR's investigation, the University agreed to voluntarily resolve the issues of this investigation pursuant to Section 302 of OCR's Case Processing Manual. Accordingly, the University agrees to take the following actions.

Item 1

By **May 1 2022**, the University will revise its application materials and admissions procedures chart to inform applicants that the statement of purpose/article critique will be timed and conducted at the time of the interview. Additionally, the application materials and admission procedures chart shall include information regarding the process for applicants to submit a reasonable accommodation request in the pre-admissions phase of enrollment, include timeframe requirements for requesting reasonable accommodations and to whom the request should be sent. This revision should also be included in "Students Guide to Reasonable Accommodations" on the University website and anywhere the information is provided.

REPORTING REQUIREMENT:

By **June 15, 2022**, the University will provide OCR with a copy of the application materials which outlines the process for applicants to submit a reasonable accommodation request as well as a copy of the revised student guide and any other links on the University website.

Item 2

By **May 31, 2022**, the University will provide training(s) for faculty and staff in the Enrollment Management office and the Office of Student Affairs. The University's training will address the non-discrimination requirements of Section 504 and Title II, including the University's obligations to provide accommodations to applicants during the pre-admissions process, as well as the University's policies/procedures regarding reasonable accommodations requests in the pre-admissions phase of enrollment. The training shall be conducted by qualified persons who can demonstrate knowledge of the requirements of Section 504 and Title II.


REPORTING REQUIREMENT:

By **June 15, 2022**, the University will provide OCR with a report confirming the completion of the training(s), including: (a) the background and qualifications of the presenter(s)/trainer(s); (b) a copy of the transcript(s)/materials used for the trainings; and (c) a sign in log with name and title of all faculty/staff who completed the training(s).

The University understands that by signing this agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the resolution agreement. Further, the University understands that during the monitoring of the resolution agreement, if necessary, OCR may visit the University, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the University has fulfilled the terms and obligations of the resolution agreement. Upon the University's satisfaction of the commitments made under the Agreement, OCR will close the case.

The University understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of the resolution agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR will give the University written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effective immediately upon the signature of the University representative below.



University President or Designee

02/24/2022
Date

Dr. Berta Ríos, Interim President

Printed Name and Title, if signed by Designee