

**RESOLUTION AGREEMENT**  
**Florence County School District**  
**Complaint Number 04-18-1249**

The U.S. Department of Education (Department), Office for Civil Rights (OCR) and the Florence County School District (District) enter into this Resolution Agreement (Agreement) to resolve the allegations in complaint number 04-18-1249. The District assures OCR that it will take the following actions to comply with the requirements of Section 504 of the Rehabilitation Act of 1973 (Section 504), as amended, 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104, which prohibit discrimination on the basis of disability by recipients of Federal financial assistance from the Department and Title II of the Americans with Disabilities Act of 1990 (Title II), 42 U.S.C. § 12132 et seq., and its implementing regulation at 28 C.F.R. Part 35, which prohibit discrimination on the basis of disability by public entities.

Pursuant to Section 302 of OCR's Case Processing Manual, the District voluntarily agrees to implement the following corrective actions.

1. **Beginning August 28, 2018 and continuing the full duration of the 2018-2019 school year**, the District shall provide Florence High School (School) announcements in a text-based accessible format on the School's website.<sup>1</sup> The District shall make such announcements available to the Student by use of screen reader software provided by the District. The announcements posted to the School's website shall not differ in date of delivery or content from the announcements provided to non-disabled students that attend the School.

**Reporting Requirements:**

- a. **By September 28, 2018**, the District shall produce to OCR a live web link that shows that the text-based accessible announcements required by Item 1 are available and accessible through the School's website. In addition, the District shall produce evidence of the corresponding in-school announcements that were displayed on monitors throughout the School and/or otherwise publicized to non-disabled students at the School.
- b. **By November 29, 2018**, the District shall produce to OCR a live web link that shows that the text-based accessible announcements required by Item 1 are available and accessible through the School's website. In addition, the District shall produce evidence of the corresponding in-school announcements that were displayed on monitors throughout the School and/or otherwise publicized to non-disabled students at the School.
- c. **By January 18, 2018**, the District shall produce to OCR a live web link that

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<sup>1</sup> The term "announcements", as used throughout this agreement, refers to information that is approved and disseminated to students by the School's administration and shall not include postings or placards displayed without the School's approval, authority, or consent. The School will take steps to ensure only School-authorized content is posted or displayed within the School or on its website.

shows that the text-based accessible announcements required by Item 1 are available and accessible through the School's website. In addition, the District shall produce evidence of the corresponding in-school announcements that were displayed on monitors throughout the School and/or otherwise publicized to non-disabled students at the School.

2. **By September 21, 2018**, the School's Teacher of the Visually Impaired shall provide training to all School sponsors for clubs and extracurricular activities for the clubs in which the Student participates and to the Student's classroom teachers regarding the use of email, alternative text (ALT-TEXT), and related applications, such as Remind 10, for use in communicating relevant club, extracurricular activity, and classroom announcements to the Student that are provided to non-disabled students who attend the School, but which are not otherwise contained in the School announcements required by Item 1. **By January 18, 2019**, the training required by this paragraph will be provided to any 2018-2019 second semester School sponsors for clubs and extracurricular activities in which the Student participates and to any of the Student's 2018-2019 second semester classroom teachers who did not otherwise receive training during the fall 2018 semester.

**Reporting Requirements:**

- a. **By September 28, 2018**, the District shall produce to OCR the following evidence showing its compliance with Item 2 of this Agreement: (1) a copy of the Student's fall 2018 class schedule showing all teachers assigned to provide instruction to the Student; (2) a list of all School faculty or staff assigned to sponsor School clubs or activities in which the Student participates during the fall 2018 semester of the 2018-2019 school year; (3) a sign-in sheet showing that the School faculty and staff identified in Item 2 have received the training required by Item 2; (4) an agenda and any materials disseminated during the training session required by Item 2 and the date the training was held.
  - b. **By January 31, 2019**, the District shall produce to OCR the following evidence showing its compliance with Item 2 of this Agreement: (1) a copy of the Student's spring 2019 class schedule showing all teachers assigned to provide instruction to the Student; (2) a list of all School faculty or staff assigned to sponsor School clubs or activities in which the Student participates during the spring 2019 semester of the 2018-2019 school year; (3) a sign-in sheet showing that the School faculty and staff identified in Item 2 have received the training required by Item 2; (4) an agenda and any materials disseminated during the training session required by Item 2 and the date the training was held.
3. **By September 21, 2018**, the District will provide training on the use of ALT-TEXT (for graphics and images) for all School faculty and/or staff with responsibilities related to the development and publication of School announcements, including, but not limited to,

School administrators, administrative support personnel, instructional partners, and counselors.

- a. **By September 28, 2018**, the District shall produce to OCR the following evidence showing its compliance with Item 3 of this Agreement: (1) a list, by name and title, of all School staff with responsibilities related to the development and publication of School announcements, including a description of the announcement-related responsibilities; (2) a sign-in sheet showing that the School faculty and staff identified in Item 3 have received the training required by Item 3; (4) an agenda and any materials disseminated during the training session required by Item 3 and the date the training was held.
4. **Beginning August 28, 2018, and continuing the full duration of the 2018-2019 school year**, the Student's classroom teachers will provide any classroom and school-wide announcements not contained on the School's website using email, alternative text (ALT-TEXT), and related applications, such as Remind 101.

**Reporting Requirements:**

- a. **By September 28, 2018**, the District shall produce to OCR a report and/or screen print out from each of the Student's fall 2018 classroom teachers showing what, if any, announcements were provided to the Student consistent with the requirements of Item 4.
  - b. **By October 25, 2018**, the District shall produce to OCR a report and/or screen print out from each of the Student's fall 2018 classroom teachers showing what, if any, announcements were provided to the Student consistent with the requirements of Item 4.
  - c. **By November 29, 2018**, the District shall produce to OCR a report and/or screen print out from each of the Student's fall 2018 classroom teachers showing what, if any, any announcements were provided to the Student consistent with the requirements of Item 4.
  - d. **By December 19, 2018**, the District shall produce to OCR a report and/or screen print out from each of the Student's fall 2018 classroom teachers showing what, if any, announcements were provided to the Student consistent with the requirements of Item 4.
5. **Within three (3) weeks from the date this agreement is executed**, the District shall convene a group of persons knowledgeable about the Student consistent with the requirements of the Individuals with Disabilities Education Act (IDEA) or the Section 504 implementing regulation at 34 C.F.R. §§ 104.35, 104.36, and 104.27 to determine what, if any, additional services or accommodations are required to afford the Student an equal opportunity for participation in the District's services

and activities. The Student's parent or guardian will be invited to attend as an equal member of this group.

**Reporting Requirement:**

- a. **By October 1, 2018**, the District shall produce to OCR documentation and evidence showing that the meeting required by Item 5 of this Agreement occurred within three (3) weeks of the execution of this Agreement. The District's documentation shall include: (1) the date the meeting was held; (2) a sign-in sheet showing all meeting attendees; (3) meeting minutes showing what information was discussed; (4) copies of all documentation reviewed; (5) documentation showing any additional services or accommodations the group determined were necessary to ensure that the Student has an equal opportunity to participate in the District's programs and/or services; and, (6) documentation showing that the Student's parent or guardian received an invitation to the meeting and procedural safeguards consistent with the IDEA or the regulation implementing Section 504.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms of this Agreement and is in compliance with the applicable Section 504 and Title II implementing regulations. Upon completion of the obligations under this Agreement, OCR shall close and dismiss this case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10) or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effective immediately upon signature of the District Superintendent or Designee below.

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District Superintendent or designee  
Florence City School District

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Date