

August 10, 2017

Brennan O'Donnell, Ph.D.  
Manhattan College  
Office of the President  
4513 Manhattan College Parkway  
Riverdale, New York 10471

Re: Case No. 02-17-2146  
Manhattan College

Dear President O'Donnell:

This letter is to notify you of the determination made by the U.S. Department of Education, Office for Civil Rights (OCR), with respect to the above-referenced complaint filed against Manhattan College (the College). OCR investigated the complainant's allegation that certain pages of the College's website are not accessible to individuals with disabilities.

OCR is responsible for enforcing Section 504 of the Rehabilitation Act of 1973, as amended, 29 U.S.C. § 794 (Section 504), and its implementing regulation at 34 C.F.R. Part 104, which prohibit discrimination on the basis of disability in programs or activities receiving financial assistance from the U.S. Department of Education (the Department). The College is a recipient of financial assistance from the Department. Therefore, OCR has jurisdictional authority to investigate this complaint under Section 504.

This letter summarizes the applicable legal standards, the information gathered during the investigation, and how the complaint was resolved.

Legal Authority:

Section 504 prohibits individuals, on the basis of disability, from being excluded from participation in, being denied the benefits of, or otherwise being subjected to discrimination by recipients of federal financial assistance. 34 C.F.R. § 104.4. Individuals with disabilities must have equal access to recipients' programs, services, or activities unless doing so would fundamentally alter the nature of the programs, services, or activities, or would impose an undue burden. Section 504 prohibits affording individuals with disabilities an opportunity to participate in or benefit from aids, benefits, and services that is unequal to the opportunity afforded others. 34 C.F.R. § 104.4(b)(1)(ii). Similarly, individuals with disabilities must be provided

with aids, benefits, or services that provide an equal opportunity to achieve the same result or the same level of achievement as others. 34 C.F.R. § 104.4(b)(2). An individual with a disability, or a class of individuals with disabilities, may be provided with a different or separate aid, benefit, or service only if doing so is necessary to ensure that the aid, benefit, or service is as effective as that provided to others. 34 C.F.R. § 104.4(b)(1)(iv). In sum, programs, services, and activities—whether in a “brick and mortar,” on-line, or other “virtual” context—must be operated in ways that comply with Section 504.

### Investigation:

During the course of the investigation, OCR examined the pages on the College’s website that the complainant identified to determine whether these are accessible to persons with disabilities. These webpages included:

- Homepage (<https://manhattan.edu>);
- Admissions (<https://manhattan.edu/admissions/index.php>);
- Intensive English Language Program (<https://manhattan.edu/admissions/international/index.php>);
- Life at Manhattan (<https://manhattan.edu/life-at-manhattan/index.php>);
- About (<https://manhattan.edu/about/index.php>);
- Specialized Resource Center (<https://manhattan.edu/academics/academic-support/specialized-resource-center.php>);
- Center for Academic Success (<https://manhattan.edu/academics/academic-support/center-academic-success.php>);
- Opportunity Programs (<https://manhattan.edu/academics/academic-support/state-programs.php>);
- Apply for Financial Aid (<https://inside.manhattan.edu/offices/financial-aid/apply-aid.php>); and
- Facebook (<https://www.facebook.com/ManhattanCollegeEdu>).

OCR evaluated the above-listed pages and determined that: (i) keyboard controls were not visibly apparent, which means that content is not available to those who have low vision, and those with disabilities affecting fine motor control; (ii) keyboard controls did not access all content and functions, including drop-down menus, which makes it difficult for keyboard users who are blind, many who have low vision, and those with disabilities affecting fine motor control to navigate the pages; and (iii) important images and links were missing meaningful text descriptions that describe the images and links to blind and low-vision users who use special software. Further, OCR noted during the evaluation of the above-listed pages that there was insufficient color contrast that made it difficult or impossible for viewers with visual disabilities, such as low vision, to see the text.<sup>1</sup> Many of these barriers deny persons with disabilities access

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<sup>1</sup> The contrast issue is partially overcome by adjusting user controlled settings, but even with adjustment of settings some text on the webpages is not visible.

to programs, services, and activities offered on the website and impede the College's communications with persons with disabilities.

Before OCR conducted additional investigation of the College's website, the College expressed an interest in voluntarily resolving this case. In light of the College's willingness to address its website comprehensively without further investigation, OCR determined that entering into a voluntary resolution agreement was appropriate.

Resolution Agreement:

The College signed a resolution agreement (Agreement) on August 10, 2017. When fully implemented, the Agreement will address the findings of noncompliance noted above, as well as resolve issues of accessibility pertaining to the rest of the College's website. The College committed to take actions including:

- selecting an auditor who has the requisite knowledge and experience to identify barriers to access on the College's website and conducting a thorough audit of existing online content and functionality;
- making all new website content and functionality accessible to people with disabilities;
- developing a corrective action plan to prioritize the removal of online barriers over an 18-month period;
- posting a notice to persons with disabilities about how to request access to online information or functionality that is currently inaccessible; and
- providing website accessibility training to all appropriate personnel.

OCR will monitor the College's implementation of the Agreement. When OCR concludes that the College has fully and effectively implemented the terms and obligations of the Agreement and is in compliance with the statutes and regulations at issue in the case, OCR will terminate its monitoring and close the case. If the College fails to implement the Agreement, OCR may initiate administrative or judicial proceedings to enforce specific terms and obligations of the Agreement. Before initiating administrative (34 CFR §§ 100.9, 100.10) or judicial proceedings to enforce the Agreement, OCR will give the College written notice of the alleged breach and sixty (60) calendar days to cure the breach.

These findings should not be interpreted to address the College's compliance with any other regulatory provision or to address any issues other than those addressed in this letter. This letter sets forth OCR's determination in an individual OCR case. This letter is not a formal statement of OCR policy and should not be relied upon, cited, or construed as such. OCR's formal policy statements are approved by a duly authorized OCR official and made available to the public. The complainant may have the right to file a private suit in federal court whether or not OCR finds a violation.

Please be advised that the College may not harass, coerce, intimidate, or discriminate against any individual because he or she has filed a complaint or participated in the complaint resolution process. If this happens, the individual may file a complaint alleging such treatment.

Under the Freedom of Information Act, it may be necessary to release this document and related correspondence and records upon request. In the event that OCR receives such a request, it will seek to protect, to the extent provided by law, personally identifiable information that, if released, could reasonably be expected to constitute an unwarranted invasion of personal privacy.

If you have any questions, please contact Lance Neyland, Compliance Team Attorney, at (646) 428-3824 or [lance.neyland@ed.gov](mailto:lance.neyland@ed.gov); Grace D. Kim, Compliance Team Attorney, at (646) 428-3977 or [grace.d.kim@ed.gov](mailto:grace.d.kim@ed.gov); or Nadja Allen Gill, Compliance Team Leader, at (646) 428-3801 or [nadja.r.allen.gill@ed.gov](mailto:nadja.r.allen.gill@ed.gov).

Sincerely,

/s/

Timothy C. J. Blanchard

Encl.

cc: XXXXX XXXXXX, Esq.