

RESOLUTION AGREEMENT

St. Lawrence University Case No. 02-17-2135

In order to resolve Case No. 02-17-2135, St. Lawrence University (the University) assures the U.S. Department of Education, Office for Civil Rights (OCR), that it will take the actions detailed below pursuant to the requirements of Section 504 of the Rehabilitation Act of 1973 (Section 504), as amended, 29 U.S.C. § 794, and its implementing regulation at 34 C.F.R. Part 104.

Action Item 1: Individual Remedies

By August 31, 2017, the University will assess the rates charged to students with disabilities who received single rooms as a housing accommodation during academic years 2015-2016 and 2016-2017, and will submit to OCR proposed recommendations for reimbursements, if any, to students who were charged the single rate for the room in which they were placed as an accommodation for their disability. The University will explain its recommendations for each reimbursement or decision not to provide a reimbursement.

Reporting Requirements:

- a) By September 15, 2017, the University will provide to OCR a list of all students who were approved to receive housing accommodations due to a disability during academic years 2015-2016 and 2016-2017. For each student, the University will provide to OCR: (i) the housing cost incurred by the student; (ii) the University's recommendation for reimbursement to the student, if any; and, (iii) an explanation for the amount of the proposed reimbursement, if any, or decision not to provide a reimbursement, for OCR's review and approval.
- b) Within thirty (30) days of OCR's approval of the decisions made consistent with Action Item 1 above, the University will submit to OCR documentation demonstrating that it provided reimbursements to all students approved for reimbursement, with the amount of the reimbursement indicated.

Action Item 2: Training

By August 31, 2017, the University will provide training to any University officials and administrators who are involved in the process of evaluating requests for, making decisions about, and billing for, approved housing accommodations. The University's training will cover the University's newly adopted policies and procedures regarding the cost of approved housing accommodations, and the University's obligations to provide housing accommodations in accordance with the requirements of the regulation implementing Section 504.

Reporting Requirement: By September 15, 2017, the University will submit to OCR documentation demonstrating that the training described in Action Item 2 was provided.

The report will, at a minimum, identify the person(s) who provided the training and include a description of the person's qualifications; indicate the date(s) of the training(s); include a copy of any materials used or disseminated during the training; and, include the names and titles of the staff in attendance.

The University understands that by signing this Agreement, it agrees to provide the foregoing information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the University understands that during the monitoring of this Agreement, if necessary, OCR may visit the University, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the University has fulfilled the terms of this Agreement and is in compliance with Section 504 and its implementing regulation at 34 C.F.R. §§ 104.4(b)(4) and 104.43(a). Upon completion of the obligations under this Agreement, OCR shall close and dismiss this case.

The University understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9, 100.10) or judicial proceedings to enforce this Agreement, OCR shall give the University written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

This Agreement will become effective immediately upon the signature of the University's representative below.

Date: August 1, 2017

Signed: /s/
Karl Schonberg
Vice President of the University and
Dean of Academic Affairs
St. Lawrence University