

RESOLUTION AGREEMENT
Vermont Law School
OCR Complaint No. 01-20-2248

The Vermont Law School (School) has entered into this agreement to resolve the allegation in the above-referenced complaint. The School assures that it will take the following actions.

Action Item 1

The School has created a written procedure for processing requests for the School to make reasonable modifications to its policies, practices, or procedures to provide applicants with disabilities an equal opportunity to participate in the School's programs, activities and services. The procedure includes reasonable requirements for applicants with disabilities to provide documentation of their disability and request reasonable modifications. The School has submitted the procedure to OCR for its review and approval.

Reporting Requirement:

1. Within thirty calendar days of OCR's approval, the School will adopt, implement, and publish the procedure. The School will make the procedure available through the School's website (with a link to the procedure on the School's admissions page)¹ and any other additional means of notification the School deems effective to ensure that the procedure is disseminated to the School's participants, beneficiaries, applicants, and employees, including those with impaired vision or hearing, and unions or professional organizations holding collective bargaining or professional agreements with the School. The School will provide OCR with documentation that it has completed this item, including a link to any website containing the policy.

Action Item 2

The School will provide Section 504 training to any individual(s) responsible for implementing the procedure referenced in Action Item 1, the School's admissions staff, the School's President, the School's Vice Dean for Students, and any other person(s) designated to coordinate the School's efforts to comply with Section 504.² The training will cover:

- a. the Letter of Findings in this case;
- b. the School's revised Section 504 notice of nondiscrimination; and
- c. how the School will implement the procedure referenced in Action Item 1.

¹ <https://www.vermontlaw.edu/admissions>.

² See 34 C.F.R. § 104.7(a).

Reporting Requirements

1. Within thirty calendar days of OCR’s approval of the procedure referenced in Action Item 1, the School will provide, for OCR’s review and approval, a copy of the training materials it will use.
2. Within 10 calendar days of completing the training referenced in Action Item 2, the School will provide to OCR:
 - a. A list of the individuals who attended the training and their positions;
 - b. The date(s) the training was conducted; and
 - c. Copies of any training materials disseminated.

Action Item 3

- a. The School will send the Complainant written notification that, if he remains interested in enrolling in the School, he may request to defer his admission to the School pursuant to the procedure referenced in Action Item 1. The notification will include a link to that procedure.
- b. If the Complainant requests to defer his admission to the School pursuant to the procedure referenced in Action Item 1 by April 15, 2021, the School will evaluate the request pursuant to that procedure.

Reporting Requirements

1. Within 14 days of OCR’s approval of the procedure referenced in Action Item 1, the School will provide OCR a copy of the written notification referenced in Action Item 3(a).
2. Within 7 days of receiving a response, if any, the School will provide OCR a copy of any response it has received from the Complainant.
3. Within 30 days of receiving a response from the Complainant, the School will provide OCR copies of all documents, including internal and external correspondence, emails, notes, phone logs, etc., that refer or relate to any request by the Complainant to defer his admission to the School, including, but not limited to, all materials relied upon by the School in making its determination regarding the request and notification to the Complainant of the reasons for the School’s determination.

The School understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the School understands that during the monitoring of this Agreement, if necessary, OCR may visit the School, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the School has fulfilled the terms and obligations of

