

RESOLUTION AGREEMENT
North Reading Public Schools
OCR Complaint No. 01-19-1148

North Reading Public Schools (District) has voluntarily entered into this agreement to resolve the allegation in the above-referenced complaint. The District agreed to resolve this complaint prior to the completion of OCR's investigation pursuant to Section 302 of OCR's *Case Processing Manual*. The District assures that it will take the following actions.

Action Item 1

By June 15, 2020, the District shall:

1. Convene a team meeting to determine whether compensatory educational services are appropriate for the Student in consideration of the District's alleged failure to implement the Student's Individualized Education Program (IEP) in his XXXXX class between XXXX and XXXX 2018. If the team determines that the Student is entitled to compensatory services, the team will also determine what services are appropriate and will develop a plan to provide such services, including a schedule for providing any such services at a mutually agreeable time and place.
2. Ensure that the team includes a group of persons who are knowledgeable about the Student and his disabilities.
3. Issue proper notice to the Student's parent(s) prior to the team meeting with three proposed dates for the meeting. If the Student's parent(s) cannot attend any of the dates, the District will offer three more dates. If after offering those six dates, the parent(s) chooses not to attend the meeting, the District will record the lack of attendance and is under no obligation to convene for purposes of this Agreement. Additionally, if the parent(s) affirmatively indicate that they do not wish to attend or participate in any such team meeting, the District will also be under no obligation to convene for purposes of this Agreement.

Reporting Requirements

1. By June 30, 2020, the District shall provide OCR with:
 - a. Any notice(s) sent to the parent(s) regarding the meeting and any other correspondence related to the parent(s)' attendance at the meeting; and
 - b. Any team meeting notes, the names/titles of attendees, minutes of the meeting, and an explanation of the District's determination regarding whether: (1) compensatory services are appropriate; and (2) the type and amount of compensatory services deemed appropriate for the Student (if any); and
 - c. Documentation showing the Student received any compensatory services deemed appropriate by the team and/or a schedule for providing the Student with any remaining services.

Action Item 2

By June 15, 2020, the District will provide Section 504/Title II training to all teachers, staff members and administrators at XXXXXX XXXXXX who are responsible for creating or implementing Section 504 plans or IEPs. The training will include, at minimum, the requirement under Section 504 to provide a free appropriate public education to qualified students with disabilities, and staff members’ obligations to adhere to all items in a student’s Section 504 plan or IEP, including any special considerations for those students with XXXXXX, XXXX, and XXXX disabilities.

Reporting Requirements

1. By June 30, 2020, the District will provide to OCR:
 - a. A list of the individuals who attended the training and their positions;
 - b. The date(s) the training was conducted; and
 - c. Copies of any training materials disseminated.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms and obligations of this Agreement. Upon the District’s satisfaction of the commitments made under the Agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of this Agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR shall give the Recipient written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

The Agreement will become effective immediately upon the signature of the District’s representative below.

By: /s/ _____ Date: 3/18/2020
Patrick Daly, Superintendent