

RESOLUTION AGREEMENT
Montachusett Regional Vocational Technical School
OCR Complaint No. 01-18-1009

The Montachusett Regional Vocational Technical School (District) has voluntarily entered into this agreement to resolve the allegation in the above-referenced complaint. The District agrees to take the following actions.

The District agreed to resolve this complaint prior to the completion of OCR's investigation pursuant to Section 302 of OCR's *Case Processing Manual*.

1. The District will review, and if appropriate revise, its Procedure for Vocational Accommodations to ensure that the District convenes a meeting that includes nursing, guidance, vocational program coordinator, student, and parent/guardian to develop a plan to assist the student in accessing their vocational environment. The procedures will:
 - a. Ensure that the student has the opportunity to provide input regarding accommodations and changes to the vocational program;
 - b. Ensure that the team will consider the student's input in developing a plan;
 - c. State that when reasonable and appropriate, the team will seek to minimize changes to the student's vocational program; and
 - d. Ensure that the District reconvenes this team periodically to ensure that the plan is meeting the student's needs.

Reporting Requirement: By November 30, 2018, the District will submit its proposed revisions to the Procedure for Vocational Accommodations for OCR's review and approval. Within 30 days of approval from OCR, the District will provide OCR with documentation demonstrating that it has adopted and disseminated these procedures.

2. The District agrees to waive tuition and fees for the Student to enroll in one course in the District's School of Continuing Education in the Fall 2018, Spring 2019, or Summer 2019 sessions, up to \$200.

Reporting Requirement: By August 15, 2019, the District will submit documentation (e.g., proof of waiver, paid invoice) to OCR that it has waived the fee associated with one class, or the District will certify to OCR that the Student did not enroll in a course in the Fall 2018, Spring 2019, or Summer 2019 sessions.

3. The District will invite the Student to meet with XXXXXX XXXXXXXX during the 2018-2019 academic year to provide guidance to the Student regarding career planning.

Reporting Requirement: By November 30, 2018, the District will submit documentation (e.g., copy of letter or email) to OCR that it has invited the Student to meet with XXXXXX XXXXXXXX.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the

