

RESOLUTION AGREEMENT
Sharon Public Schools
OCR Complaint No. 01-16-1118

The Sharon Public Schools (District) has voluntarily entered into this agreement to resolve the allegation in the above-referenced complaint. The District agreed to resolve this complaint prior to the completion of OCR's investigation pursuant to Section 302 of OCR's *Case Processing Manual*. The District assures that it will take the following actions.

Action Item

The District will develop/review and revise as necessary its Section 504 Grievance procedures. The Grievance procedures will incorporate due process standards and provide for the prompt and equitable resolution of complaints of discrimination on the basis of disability. The Grievance procedures should be distinct from the procedural safeguards required by 34 C.F.R Section 104.36, and will include:

- a. Notice to students, parents/guardians, and employees of the procedure, including where complaints may be filed;
- b. Application of the procedure to complaints alleging harassment carried out by other students, employees or third parties;
- c. Adequate, reliable, and impartial investigation of complaints, including the opportunity to present witnesses and other evidence;
- d. Designated and reasonably prompt timeframes for the major stages of the complaint process;
- e. Notice to the parties of the outcome of the complaint; and
- f. An assurance that the District will take steps to prevent recurrence of any harassment and to correct its discriminatory effects on the complainant and others, if appropriate.

Reporting Requirements:

1. By **January 31, 2020**, the District will submit its Section 504 Grievance procedures to OCR.
2. By **March 15, 2020**, the District will submit to OCR evidence that it has published and disseminated its Section 504 Grievance procedures. The District will provide OCR with documentation that it has completed this item, including copies of written notices to students, parents/guardians, administrators, and staff, and a copy of any publications (such as student handbooks) or a link to any website containing the procedures.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms and obligations of this Agreement. Upon the District's satisfaction of the commitments made under the Agreement, OCR will close the case.

By: _____ /s/_____ Date: _____
Dr. Victoria Greer
Superintendent of Schools