

**Resolution Agreement**  
Dartmouth Public Schools  
OCR Complaint No. 01-16-1032

Dartmouth Public Schools (the District) agrees to implement the terms of this Voluntary Resolution Agreement to resolve the allegations relating to Complaint No. 01-16-1032 alleging disability discrimination under Section 504 of the Rehabilitation Act of 1973 (Section 504) and its implementing regulation at 34 C.F.R Part 104, and Title 11 of the Americans with Disabilities Act of 1990 (Title 11) and its implementing regulation at 28 C.F.R Part 35. This Voluntary Resolution Agreement has been entered into voluntarily by the District and does not constitute an admission that the District is not in compliance with Section 504, Title II, or their implementing regulations.

**Resolution Terms**

1. The District shall ensure that working video cameras are installed on all buses/vehicles for student transportation, including but not limited to all eight-passenger vehicles, 16-passenger vehicles, and 51-passenger vehicles.
2. The working video cameras shall all have recording capabilities and/or features sufficient for the duration of at least one day of travel (i.e., completion of a route to and from school), and storage capacity sufficient for the duration of one week.<sup>1</sup> The video cameras shall be located and installed in the vehicles to record interactions among or with student passengers.

**Reporting Requirements**

- A. By **January 18, 2017**, the District will submit to OCR a copy of documentation from its transportation vendor and from the District confirming that video cameras have been installed in all vehicles provided by the vendor or owned by the District for the 2016-2017 school year. If OCR concludes that any vehicles that transport students are not covered, then the District shall promptly remedy by installing such compliant video cameras on such vehicles and providing documentation to OCR demonstrating the same.
- B. By **January 18, 2017**, the District will identify which transportation vehicles are District owned and/or contracted, and shall specifically provide:
  - a. vehicle identification numbers of all special needs buses/vehicles and all non-special needs buses/vehicles utilized by the District;
  - b. documentation of all video camera equipment installed, identifying the type of cameras and a description of each camera's recording and playback time, and duration of each route;
  - c. invoices or other documentation identifying when each camera was installed;
  - d. description of the location of each video camera to ensure the recording of student passengers.

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<sup>1</sup>This storage capacity can be enabled through additional devices (e.g., memory cards, computers, etc.).

- C. By **August 1, 2017**, the District will submit to OCR a copy of documentation from its transportation vendor and from the District confirming that video cameras have been installed in all vehicles provided by the vendor or owned by the District for the 2017-2018 school year. If OCR concludes that any vehicles that transport students are not covered, then the District shall promptly remedy by installing compliant video cameras on such vehicles and providing documentation to OCR demonstrating the same.
  
- D. By **August 1, 2017**, the District shall also provide the information outlined above in Reporting Requirement B.

The District understands that OCR will not close the monitoring of this Agreement until OCR determines that the District has fulfilled the terms of this Agreement and is in compliance with the regulation implementing Section 504 at 34 C.F.R Part 104, which was at issue in this case.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of this Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District as fulfilled the terms of this Agreement and is in compliance with the regulation implementing Section 504 at 34 C.F.R Part 104, which was at issue in this case.

The District understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R §§ 100.9, 100.10), or judicial proceedings to enforce this Agreement, OCR shall give the District written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

The District has designated Elizabeth Cabral Townson, with signatory authority to enter into this Agreement on the District's behalf.

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/s/  
Elizabeth Cabral Townson  
Director of Special Education  
Dartmouth Public Schools

1/11/17  
Date