

RESOLUTION AGREEMENT
SAU 87
OCR Complaint No. 01-15-1087

The Mascenic School District, SAU 87 (District) has voluntarily entered into this agreement to resolve the allegation in the above-referenced complaint. The District assures that it will take the following actions.

The District agreed to resolve this complaint prior to the completion of OCR's investigation pursuant to Section 302 of OCR's *Case Processing Manual*.

Action Item 1

By January 1, 2020 the District will provide Section 504 and Title II training to all District staff responsible for the creation and distribution of Section 504 plans. The training will include:

1. The District's procedure for evaluating students, including the steps District personnel should take if a parent/guardian expresses interest in a student being evaluated, and the timeframes in which students should be evaluated following a request or referral for evaluation; and
2. The process for convening a Section 504 meeting, determining eligibility, and, if appropriate, creating a Section 504 plan.

Reporting Requirements

1. By January 15, 2020, the District will provide to OCR:
 - a. A list of the individuals who attended the training and their positions;
 - b. The date(s) the training was conducted; and
 - c. Copies of any training materials disseminated.

The District understands that by signing this Agreement, it agrees to provide data and other information in a timely manner in accordance with the reporting requirements of the Agreement. Further, the District understands that during the monitoring of this Agreement, if necessary, OCR may visit the District, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the District has fulfilled the terms and obligations of this Agreement. Upon the District's satisfaction of the commitments made under the Agreement, OCR will close the case.

The District understands and acknowledges that OCR may initiate proceedings to enforce the specific terms and obligations of this Agreement and/or the applicable statute(s) and regulation(s). Before initiating such proceedings, OCR shall give the Recipient written notice of the alleged breach and sixty (60) calendar days to cure the alleged breach.

