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Superintendent  
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Superintendent

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Director of Student Support Services

**Kearsarge Regional School District  
Voluntary Resolution Plan  
OCR Complaint #01-14-1089**

The District submits this Voluntary Resolution Plan to resolve the above referenced complaint. In submitting this voluntary resolution plan, the District is not admitting that it violated Section 504, or that the student was unable to meaningfully access mld receive ml appropriate education.

The District shall:

- Convene a Team meeting:
  - Convene a meeting of the student's Section 504 Team to discuss the parent's request for an evaluation. This meeting has been scheduled for May 1, 2014.
  - At the May 1, 2014 meeting, the District will provide the parent with a copy of her Section 504 procedural safeguards.
  - If the Section 504 Team determines that an evaluation is appropriate, the evaluation will be conducted in a timely fashion, and the Team will promptly reconvene to review the evaluation and determine whether any changes to the Section 504 plan are necessary.
- Staff Training:
  - By August 31, 2014, the District will provide training on Section 504 procedures for its staff members, including its guidance counselors. A trainer experienced in the law regarding Section 504 shall conduct this training.
  - By May 16, 2014, the District will remind its staff, in writing, of their obligations to provide parents with a copy of the Section 504 procedural safeguards, mld to meet with parents to discuss requests for evaluations.