

PSC Solution: TIP0089

Date: 6/11/2014

Application: CSPR

School Year: All

File Specifications: N/A

Solution Type: Technical Tip

Title: CSPR User Documentation

This article provides a list of guidance documents and resources that are available to help data submitters complete the annual Consolidated State Performance Report (CSPR). These documents are available on the *EDFacts* web page at <http://www2.ed.gov/about/inits/ed/edfacts/index.html>.

File Due Dates – This spreadsheet contains all of the deadlines for submitting the files used to populate the CSPR. The file spreadsheet is posted under the *EDFacts* System Documentation section.

CSPR Part I and II Word Documents – These documents are blank copies of both CSPR Parts I and II. They include background information regarding the CSPR, specific information regarding each individual CSPR section, and blank data tables for each question.

CSPR-EDFacts Crosswalk – The crosswalk specifies whether responses for each question in the CSPR are manually entered or prefilled with data from *EDFacts* files. For questions that are prefilled, the crosswalk specifies which file specification, data group, category set, and reporting level of *EDFacts* data are used in the table.

CSPR Part I and II Data Keys – The data keys are similar to the Crosswalk, but provide more detailed prefill information for each cell within each CSPR table.

CSPR Business Rules Guide - This guide describes the edit checks that have been built into the CSPR Collection Tool to flag potential data quality problems.

CSPR Getting Started and FAQs – This document describes the CSPR Collection Tool, including user roles, navigation, data entry, validation edits, and the certification process. Additional FAQs provide guidance on the content of specific CSPR questions. Appendix A provides a summary of changes from the prior year's collection.