

\* This message is being sent to all *EDFacts* Submitters - also available online at [www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html) \*

***FINAL REMINDER: Suspension of File Processing moved to 8:01 p.m., EST TONIGHT Thursday, March 7 For IDEA and CSPR Data Verification***

The deadline to submit files for the reopen period for Part I of the SY 2011-12 CSPR has been moved to 8:00 p.m., EST, **TODAY**, Thursday, March 7, 2013. This allows three additional hours for file submissions. Once the 8:00 p.m. EST deadline has passed, file processing will be halted to accommodate Data Quality Assurance (DQA) activities for IDEA and CSPR. File processing will stop at 8:01 p.m., EST this evening and resume sometime tomorrow. During this time, files can be uploaded to ESS as usual, but file processing to the database will be suspended. Submitted files will appear "stuck" in 'Received' status. These files will not actually be stuck, but rather waiting for the database to be restarted so that they can be processed.

Error processing will be functioning normally, so errors in files will be identified prior to them being moved to the database for staging. Please continue to monitor your submissions for errors, but no files will receive 'Transmittal OK' until processing is resumed. If your state submits a file and it does not receive errors. It is likely ready to be staged into the database and will be, in the order it was received, once file processing resumes.

Barring complications, file processing is scheduled to resume the tomorrow morning at 11:30 a.m., EST. PSC will notify states when processing has resumed. We apologize for any inconvenience.

***NEW! ED.gov Network Issues Causing Intermittent Outages***

This week, ED.gov has seen a spike in network issues that are causing *EDFacts* outages. The outages include the *EDFacts* Submission System (ESS), the *EDFacts* Reporting System (ERS) and *EMAPS*, as well as the portal through which PSC accesses our ED.gov email accounts. PSC will keep you informed to the best of our ability whenever there is an issue. This may include a broadcast sent from an *acentia.com* email address.

We apologize for any inconvenience.

***FINAL REMINDER: SY 2011-12 CSPR Part I Is Open for Corrections***

Part I of the CSPR re-opened on Monday, February 25<sup>th</sup> for corrections. It will remain open until 5:00 p.m. EST, **TOMORROW**, Friday, March 8, 2013 and must be certified by that time. As noted above, any *EDFacts* data must be resubmitted by 5:00 p.m. EST, **TONIGHT** on Thursday, March 7.

***Reminder: Public Release of SY2010-11 School Level Adjusted Cohort Grad Rates and Cohort Counts***

A dataset containing SY 2010-11 school-level adjusted cohort graduation rates and cohort counts was publicly released on Tuesday, March 5 on the *data.gov* website. This is the dataset

that was available for preview over the past week for those states that requested access through PSC. The dataset and accompanying documentation may be accessed at <https://explore.data.gov/Education/Adjusted-Cohort-Graduation-Rates-at-the-school-lev/m5pw-2ea9>.

***Reminder: ESS 9.1 BRG Has Been Posted to ED.gov***

The ESS 9.1 Business Rules Guide (BRG) has been posted on ED.gov for SY 2012-13. Please see the ESS 9.1 release notes for all changes made to the BRG for SY 2012-13.

***Reminder: EDFacts Three-Year Clearance Request Has Been Approved***

OMB has approved the EDFacts three-year clearance request. The final package approved for collection includes the following new items:

- Virtual school status
- Charter school authorizer directory information
- Students sent to or received from schools outside the LEA
- Grade 13 added as a permitted value for certain data groups
- Changes to the migrant collection as outlined during the 60-day comment period

Proposed changes included in either the 60-day and 30-day comment periods that will NOT be made include:

- The collection of NSLP Directly Certified Students and FRPL Lunches Served
- Collecting data on all schools for data groups that were formerly collected only for Tier I and Tier II SIG schools

Additional information on the new data set will be shared in a PSC webinar to be held on Wednesday, April 3 at 3PM EDT.

***Reminder: Approved SY 2013-14 EDFacts Clearance Package: PSC Online Meeting with States on April 3, 2013***

ED will review the approved EDFacts Clearance submission for SY 2013-14 during the PSC Monthly Online Meeting with States in January. The April meeting will take place on Wednesday, April 3, from 3:00 - 4:00 p.m., EDT.

ED encourages States to invite any additional staff who might benefit from this review.

To register for this Webinar, please click on the following link:

<https://www1.gotomeeting.com/register/264157624>

***Reminder: OESE/OST Requesting Review of SY2011-12 School-Level Assessment and School Improvement Grant Data***

Over the next couple of days, PSC will be reaching out to states on behalf of OESE and OST to request the review and verification of states' SY2011-12 school-level assessment and participation data as well as their SY2011-12 C167 school improvement grant data. All data must be verified and resubmitted, if necessary, by March 27, 2013.

**Reminder: EMAPS IDEA SSS Training Webinar on March 18, 2013**

PSC will conduct an EMAPS IDEA State Supplemental Survey (SSS) Training Webinar on Monday, March 18, 2013 at 4:00 p.m. EDT. The Webinar will present an introduction to and overview of the SSS Process as well as a demonstration of the survey in EMAPS.

To register for this Webinar, please click on the following link:

<https://www1.gotomeeting.com/register/886951440>

**Reminder: IDEA Part B Assessment Data Review Process**

The final IDEA Assessment data are due by 8:00 pm Eastern on March 7, 2013. Please review comments concerning your data in OMB MAX: <https://max.omb.gov/community/x/FxPdJQ>. Please address the comments starred on the uploaded Data Quality Reports in your IDEA assessment data resubmissions. You can only access the IDEA Data Quality Reports from MAX.

Based on this year's review of the data, we are asking states to revise their submissions to ensure the following:

- \*All required IDEA assessment files have been submitted to ED*Facts* (including C004 - Reasons for Not Participating & C146 - 1% and 2% Caps data)
- \*All comments related to the accuracy of the data on OMB Max have been addressed
- \*Data are reported for all assessments given in your state, including alternate assessments and regular assessments both with and without accommodations
- \*Zero counts are included in all files, including counts by performance level, grade, non-participation reasons, etc.

We would like states to take note of the comments on the completeness of the data on the following topics:

- \*Full Academic Year and Non-Full Academic Years status is reported for each grade level, assessment type, and subject area
- \*The types of assessments given and the number of performance levels for each assessment match the information submitted by the state's Assessment Directors for the Academic Achievement Levels (AAL) meta-data survey
- \*The data submitted in C004 - Reasons for Not Participating matching the information submitted by the Data Manager in the State Supplemental Survey-IDEA meta-data survey.

We will be working with states to address these topics throughout the year. We anticipate including these items in the review of the SY 2012-13 IDEA assessment data.

A webinar will be held on March 7, 2013 to give an update on the OSEP data review process.

March 18, 2013 is the new freeze date for data submitted November 2012: Note that OSEP previously used a July "freeze" date for data submitted the prior November.

\*\*\*Data in the system as of March 18 will be used for data products such as the Annual Report to Congress and data tables posted publicly.\*\*\*

***Reminder: Graduation Rate Metadata Survey***

As FYI, during the month of March, ED expects to be sending to ED*Facts* Coordinators a metadata survey concerning state cohort graduation rates. This survey was discussed briefly at last year's ED*Facts* coordinators meeting.

***Reminder: OSEP Webinar March 7, 2013 Overviewing the Review Process for IDEA 618 Data***

SAVE THE DATE: March 7, 4:00PM ET. ED*Facts* Coordinators are invited to join the IDEA B & C Data Managers on a webinar about OSEP's review process for IDEA 618 data. OSEP will provide:

- information about what triggers a data note or resubmission request,
- a summary of results from the 2013 review to date, and
- answer questions about resubmissions, MAX, and other.

If you have specific questions that you would like to have addressed on the webinar, please send them to PSC ([eden\\_ss@ed.gov](mailto:eden_ss@ed.gov)). PSC will track all questions and forward them to OSEP.

To register for this Webinar, please click on the following link:

<https://www1.gotomeeting.com/register/502252689>

***Reminder: EMAPS IDEA Part C Exiting and Dispute Resolution and Part B Dispute Resolution Processes Re-Open Period***

The IDEA Part C Exiting and Dispute Resolution and the Part B Dispute Resolution Processes will re-open February 19, 2013 and will remain open until March 18, 2013. Please review comments concerning your data in OMB Max. Data for all three processes are due on 3/18/2013 11:59 PM EST. These data must be submitted via the ED*Facts* Metadata and Process System (EMAPS; <https://emaps.ed.gov/suite/apps>).

These data are submitted to meet the annual data reporting requirements under IDEA Section 618.

If you have any questions or need help accessing the EMAPS system, please email the ED Facts Partner Support Center (PSC) at [EDEN\\_SS@ed.gov](mailto:EDEN_SS@ed.gov).

### ***Upcoming Due Dates and Reminder to Update SSP as Necessary***

#### *SY2011-12 Files*

##### *OESE/ OSHS Files (Due February 28)*

- [C030 Discipline Incidents](#)
- [C136 Students Disciplined](#)

##### *OESE/ OSHS Files (Due March 02)*

- [C086 Students Involved with Firearms](#)
- [C094 Firearm Incidents](#)
- [C163 Discipline Data](#)

##### *Flexibility Files (Due March 31)*

- [C171 Academic Achievement – Flexibility Subgroups](#)
- [C172 Assessment Participation – Flexibility Subgroups](#)
- [C173 Status – Flexibility Subgroups](#)
- [C174 Graduation Rates – Flexibility Subgroups](#)
- [C177 Cohorts for Graduation Rates – Flexibility Subgroups](#)
- [C183 Title I Allocations – Flexibility File](#)

#### *SY 2012-13 Files*

##### *NCES/CCD Files (Due March 31)*

- [C033 Free and Reduced Price Lunch](#)
- [C052 Membership](#)
- [C129 CCD School](#)

NOTE: *When a state is granted an extension request to submit a specific file later than the due date, this does not mean that the due date itself has changed.*

### ***EDFacts System Status***

This is to provide the current status of the ED Facts Submission System (ESS) data:

ESS Status (weekly statistics from Wednesday to Wednesday)

System Status: ESS system is up and running

Files Received: 992

Files Processed: 566 (124 superseded, 289 had errors)

Average File Processing Time: 2 minute, 2 seconds

### ***Support Issues, Solutions, and Metrics***

The following is provided to give you some insight into issues being handled by your Partner Support Center (PSC):

There are no new issues affecting multiple SEAs.

New or updated knowledgebase articles:

- TIP0091 - Changes Users Need to Make to Schedule Reports to Run Automatically

Average Time to Resolution (excluding weekends, 6 week rolling average)

|                                    |            |
|------------------------------------|------------|
| Tickets requiring escalation:      | 6.729days  |
| Tickets not requiring escalation:  | 0.685 days |
| Response time to e-mail inquiries: | 0.04 hours |

Thank you,  
PSC

EDFacts Partner Support Center  
Telephone: 877-457-3336 (877-HLP-EDEN)  
Fax: 888-329-3336 (888-FAX-EDEN)  
TTY/TDD: 888-403-3336 (888-403-EDEN)  
[EDEN\\_SS@ed.gov](mailto:EDEN_SS@ed.gov)  
[www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html)

For general feedback on PSC support, contact: [Joe Murphy](#)