

\* This message is being sent to all ED Facts Submitters - also available online at [www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html) \*

### **NEW! Procedures for Shared CSPR/IDEA File Submission Deadline**

As a reminder, the Office of Special Education Programs (OSEP) has changed their deadline for the submission of the SY 2010-11 IDEA Assessment files to coincide with the Consolidated State Performance Report (CSPR) file submission deadline. The file submission deadline is 5:00 p.m., EST on Thursday, December 15, 2011. At that time, the system will be shut down to accommodate the IDEA data load. Files submitted prior to 5:00 p.m. will be allowed to process.

Because of the IDEA data load, ESS and the ETSS team will not be able to arrange for any file submissions past the deadline to successfully pre-fill the corresponding sections of the CSPR. If your state needs assistance to successfully submit files by 5:00 p.m. on the 15<sup>th</sup>, please contact PSC immediately for assistance.

If your state will not be able to meet the deadline, please contact PSC by 6:00 p.m., EST on Monday, December 12, 2011 to initiate an escalation to ED. You will need to provide a detailed description of why your state cannot meet the deadline as well as a comprehensive schedule of when the files will be submitted.

If any of the files your state will not be able to submit result in Fatal Flaws preventing CSPR certification because they pre-fill questions 1.3.1, 1.3.2, 1.3.3, 1.4.2, 1.4.9.1.2 and/or 1.4.9.2.2, you are required to submit a request for 'Forced Certification' that must be approved by ED.

### **Reminder: IDEA Assessment Submissions Due December 15 by 5:00 p.m., EST**

Please note that the SY 2010-11 IDEA 618 Part B Assessment data collection (Table 6) is due December 15, 2011 at 5:00 p.m., EST. This due date now aligns with the date of submission for the CSPR data in ED Facts.

If your State was approved to submit these data through ED Facts only, these data should be submitted through the following ED Facts file specifications:

- N/X003 – Children with Disabilities (IDEA) Academic Achievement
- N/X004 – Children with Disabilities (IDEA) Not Participating in Assessments
- N/X081 – Assessment Participation
- N/X093 – Children with Disabilities (IDEA) Participation in Assessments
- N/X146 – Children with Disabilities (IDEA) Alternate Assessment Caps

Please be in contact with your IDEA Part B Data Managers about the submission of these data. The Data Accountability Center (DAC) has made some resources available to both Part B Data Managers and ED Facts Coordinators.

The 2010-11 Part B Assessment DTS for Table 6 is available for download at: <https://www.ideadata.org/docs/AssessmentPtB-2010.xls>.

The 2010-11 General Instructions and data collection form for Table 6 are available at:  
<https://www.ideadata.org/docs/AssessmentPtB-2010.doc>.

If you were unable to attend the Webinar that was held in October, titled "Gearing up for the November/December Submissions," the slides used are available at:  
<https://www.ideadata.org/DOCS/PtBdatasubmissions2011.ppt>.

***Reminder: SY 2010-11 CSPR Must be Certified by 5:00 p.m., EST on Friday, December 16, 2011***

The SY 2010-11 Consolidated State Performance Report is now open in ESS. SEA staff with active user accounts can now login and provide data manually, and all of the files required to pre-fill your state's CSPR are currently enabled in ESS. The certification deadline for CSPR is 5:00 p.m., EST on Friday, December 16, 2011. All files to pre-fill CSPR must be submitted by 5:00 p.m., EST the previous day, Thursday, December 15, 2011. Large files (especially SCH level) slow the average file processing time considerably. Please take that into account and submit your files as soon as you are able.

***Reminder: SY 2010-11 Graduation Rate Data***

Graduation rate data for SY 2010-11 are due into ED*Facts* by January 31, 2012. States are required to report the regulatory cohort graduation rate using files N/X150 and N/X151 *unless* the state has received an official extension from the Office of Elementary and Secondary Education for reporting the regulatory rate. The few states who have received an extension may continue to report their graduation rate using file N/X041, and those states should contact PSC for a copy of the N/X041 file specification. States who are approved to report extended-year cohort graduation rates for SY 2010-11 may use files N/X150 and N/X151 to report both a four-year cohort rate and a five-year cohort rate. States who are approved to report a six-year cohort rate for SY 2010-11 should contact PSC for specific instructions on how to report six-year rates for SY 2010-11.

***Reminder: Clarifying Revisions Made to N/X043 and N/X118***

Updated SY 2010-2011 file specifications for N/X043 "Homeless Served" and N/X118 "Homeless Enrolled" have been posted on the ED*Facts* website. These updated file specifications do not change the reporting requirements for these files. These revisions were made only to clarify the use of the age/grade permitted values in both file specs.

***Reminder: PSC Monthly Online Meetings with States Will Resume in January***

After a one month break to allow for the large number of file submissions due in December, the PSC Online Meetings with States will resume in January. Continuing with the CSPR theme from the fall, January's meeting will include general PSC information, but will also contain specific policy information that states will find useful for the SY 2010-11 CSPR.

The January meeting will be held at 3:00 p.m., EST on Wednesday, January 11, 2012. The Office of Migrant Education will discuss the data for Section 2.3, Education of Migrant CHILDREN (TITLE I, PART C) of the SY 2010-11 CSPR

In order to get more policy content delivered prior to the deadline of Part II, PSC will host an additional Webinar for ED at 3:00 p.m., EST on Wednesday, January 25, 2012. This Webinar will deal exclusively with CSPR content and the focus will be Section 2.4, Prevention and Intervention Programs for Children and Youth Who Are Neglected, Delinquent, or At Risk (Title I, Part D, Subparts 1 and 2).

Links to register for both January Webinars will be available in future Support Updates.

### ***Reminder: EDFacts Metadata Repository Webinar in January***

We will be conducting a special Webinar on January 18, 2012 at 2:00 p.m., EST to present the complete EDFacts Metadata Repository logical data model and the next steps for its development. Handouts will be provided via email to EDFacts Coordinators before the webinar so you can read the data model while we're reviewing it. State technical and program office representatives are also welcome.

A link to register for this Webinar will be available in future Support Updates.

### ***Reminder: Changes to LEA Discipline and Personnel Reports***

The reports team has made changes to several existing reports.

#### LEA Discipline Reports

The LEA Discipline reports were updated on Friday December 2nd to include SY2010-11 data. These reports include:

- Report of Children with Disabilities Subject to Disciplinary Removal by Disability Category - LEA (OSEP030L)
- Report of Children with Disabilities Subject to Disciplinary Removal by Race/Ethnicity - LEA (OSEP031L)
- Report of Children with Disabilities Subject to Disciplinary Removal by Sex - LEA (OSEP032L)
- Report of Children with Disabilities Subject to Disciplinary Removal by Limited English Proficiency Status - LEA (OSEP033L)
- Report of Educational Services During Expulsion - LEA (OSEP034L)

You can find the LEA Discipline reports in the folder Office of Special Education Programs (OSEP) Reports > OSEP Discipline Reports.

#### LEA Personnel Reports

The LEA Personnel reports were updated on Friday December 2nd to include SY2010-11 data. These reports include:

- Report of Special Education Teachers Serving Children with Disabilities - LEA (OSEP020L)
- Report of Special Education Paraprofessionals Serving Children with Disabilities - LEA (OSEP021L)
- Report of Related Services Personnel Serving Children with Disabilities - LEA (OSEP022L)

You can find the LEA Personnel reports in the folder Office of Special Education Programs (OSEP) Reports > OSEP Personnel Reports.

**Reminder: CSPR Part I Pre-fill Reports Are Available**

The entire suite of CSPR Part I Pre-fill Reports is now available. The report titles are:

- Participation in State Assessments – CSPR 1.2 (EDEN001)
- Student Academic Achievement – CSPR 1.3 (EDEN002)
- School and District Accountability – CSPR 1.4.1-1.4.8 (EDEN003)
- Public School Choice and Supplemental Educational Services - CSPR 1.4.9 (EDEN004)
- Teacher Quality – CSPR 1.5 (EDEN005)
- Title III and Language Instructional Programs – CSPR 1.6 (EDEN006)
- Persistently Dangerous Schools - CSPR 1.7 (EDEN007)
- Graduation Rates – CSPR 1.8.1 (EDEN008)
- Education for Homeless and Youths Program – CSPR 1.9 (EDEN009)
- Migrant Child Counts - CSPR 1.10 (EDEN010)
- Section 1003(a) and 1003(g) Allocations to LEAs and Schools - CSPR 1.4.8.5.2 (EDEN012)

These reports show *EDFacts* Submission System (ESS) Data that will be used to populate your state's SY 2010-11 CSPR and help your state's program office and federal liaisons with these data submissions. You will be able to run the reports and present your CSPR team with data formatted as the data will appear in the CSPR collection tool. These reports can be found in the *EDFacts* Reporting System (ERS) in the "*EDFacts* Reports for CSPR folder" under the *EDFacts* Data Collection.

**Upcoming Due Dates and Reminder to Update SSP as Necessary**

12/15/2011 - SY 2010-11 Files Due

*CSPR Part I Files*

- N/X010 Public School Choice
- N/X043 Homeless Served (McKinney-Vento)
- N/X045 Immigrant
- N/X050 Title III LEP English Language Proficiency Results
- N/X063 Teacher Quality in Elementary Classes
- N/X064 Teacher Quality in Core Secondary Classes
- N/X067 Title III Teachers
- N/X075 Academic Achievement in Mathematics
- N/X078 Academic Achievement in Reading (Language Arts)

N/X079 Academic Achievement in Science  
N/X081 Assessment Participation  
N/X093 Children w/Disabilities Participation in Assessments  
N/X103 Accountability  
N/X116 Title III LEP Students Served  
N/X118 Homeless Students Enrolled  
N/X121 Migrant Students Eligible - 12 Month  
N/X122 MEP Students Eligible and Served - Summer / Intersession  
N/X126 Title III Former LEP Students  
N/X128 Supplemental Educational Services  
N/X132 School End of SY Status  
N/X137 LEP English Language Proficiency Test  
N/X138 Title III LEP English Language Proficiency Test  
N/X139 LEP English Language Proficiency Results  
N/X141 LEP Enrolled  
N/X152 Corrective Actions  
N/X153 Restructuring Actions  
N/X164 PSC/SES Data

*IDEA Files (Due to ESS by December 15)*

N/X003 Children w/Disabilities (IDEA) Academic Achievement  
N/X004 Children w/Disabilities (IDEA) Not Participating in Assessments  
N/X093 Children w/Disabilities (IDEA) Participation in Assessments  
N/X146 Children w/Disabilities (IDEA) Alternate Assessment Caps

12/31/2011 - SY 2010-11 Files Due

*CTE Files*

N/X082 CTE Concentrators Exiting  
N/X083 CTE Concentrators Graduates  
N/X142 CTE Concentrators Academic Achievement  
N/X154 CTE Concentrators Graduation Rate  
N/X155 CTE Participants in programs for Non-Traditional  
N/X156 CTE Concentrators in Programs For Non-Traditional  
N/X157 CTE Concentrators Technical Skills

*Other (used for Performance Evaluation)*

N/X106 Elementary/Middle Additional Indicator  
N/X107 High School Graduation Rate Indicator  
N/X108 Mathematics Participation Status  
N/X109 AMO Mathematics Status  
N/X110 Reading/Language Arts Participation Status  
N/X111 AMO Reading/Language Arts Status

NOTE: *When a state is granted an extension request to submit a specific file later than the due date, this does not mean that the due date itself has changed.*

**EDFacts System Status**

This is to provide the current status of the EDEN Submission System (ESS) data:

ESS Status (weekly statistics from Wednesday to Wednesday)

System Status: ESS system is up and running  
Files Received: 1439  
Files Processed: 941 (74 superseded, 417 had errors)  
Average File Processing Time: 6 minutes, 03 seconds

### ***Support Issues, Solutions, and Metrics***

The following is provided to give you some insight into issues being handled by your Partner Support Center (PSC):

#### New Issues Affecting Multiple SEAs

1. CSPR – Several states have contacted PSC for assistance with Fatal Flaw errors in section 1.3. These errors indicate that states did not include one or more permitted values in their assessment files. The error reads: *“FATAL – The number of students proficient or above in <SUBJECT> is not reported for <MAJOR RACIAL CATEGORY> students. Enter data”*. Status: According to the assessment files, the major racial ethnic subgroups are populated as outlined in the State Accountability Plan. States that are receiving this error do *not* include a particular RE category in their State Accountability Plan, and therefore are not required to report that category in their assessment file submissions. A change will be made to CSPR in time for states who encounter this error to be able to certify.

There are no new or updated knowledgebase articles this week.

Average Time to Resolution (excluding weekends, 6 week rolling average)

Tickets requiring escalation:	74.224 days
Tickets not requiring escalation:	1.79 days
Response time to e-mail inquiries:	0.07 hours

Thank you,  
PSC

EDFacts Partner Support Center  
Telephone: 877-457-3336 (877-HLP-EDEN)  
Fax: 888-329-3336 (888-FAX-EDEN)  
TTY/TDD: 888-403-3336 (888-403-EDEN)  
[EDEN\\_SS@ed.gov](mailto:EDEN_SS@ed.gov)  
[www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html)

For general feedback on PSC support, contact: [Joe Murphy](#)