

\* This message is being sent to all *EDFacts* Submitters and CSPR Coordinators- also available online at [www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html) \*

***Reminder: CSPR Part II Deadline is 2/18/2011***

As a reminder, SY 2009-10 CSPR Part II is open through 5:00 PM EST on Friday, February 18, 2011. In order to comply with that certification deadline, all ESS files used to populate the CSPR must be submitted by 5:00 PM EST the previous day, February 17.

***ESS File Processing Resumed after Maintenance Period***

ESS file processing has been resumed after the maintenance periods for accomplishing the annual IDEA file archiving. All files that were placed in queue during the maintenance period on Wednesday and Thursday morning will be processed in the order received.

***New: Register for PSC Online Meeting with States - Includes an Overview of SY 2010-11 File Specification Changes***

February's PSC meeting will include a special discussion on file specification changes for SY 2010-11.

The purpose of this online meeting is to convey what states need to know about using *EDFacts* effectively including an update on PSC support, insight into recent state issues/solutions, what is on the horizon for *EDFacts* users, and the opportunity to pose questions to PSC and PIMS management. Please keep your questions related to issues of general interest to all the states.

Webinar Date: Tuesday, February 15, 2011, from 3:00 – 4:00 PM EST

Please register using the following link:

<https://www1.gotomeeting.com/register/940564600>

After registering, you will receive a confirmation email containing the toll-free phone number and website link for joining the Webinar.

***Reminder: Register for EMAPS State Submission Plan R4 and ERS LEAD018 Webinar***

*EDFacts* Coordinators should plan on participating in this new training webinar. The purpose is to convey what states need to know about changes within Release 4 of the State Submission Plan process (SSP) in EMAPS, along with a related explanation of how the new LEAD018 Report will display state submission progress beginning with SY2010-11.

The agenda will include:

- EMAPS SSP R4 Overview and Changes
- ERS LEAD18 Report for SY2010-11
- Question & Answer Session (submit questions online)

Webinar Date: Wednesday, February 9, 2011, from 3:00 – 4:00 PM EST

Please register using the following link:

<https://www1.gotomeeting.com/register/336222617>

After registering, you will receive a confirmation email containing the toll-free phone number and website link for joining the Webinar.

### ***Upcoming Due Dates and Reminder to Update SSP as Necessary***

#### 2/17/2011 in ESS - CSPR Part II Files

N/X036 Title I Part A TAS Services  
N/X037 Title I Part A SWP/TAS Participation  
N/X054 MEP Students Served - 12 Months  
N/X065 Federally Funded Staff  
N/X113 N or D Academic Achievement – State Agency  
N/X119 N or D Participation – State Agency  
N/X123 MEP Students Served - Regular School Year  
N/X124 MEP Students Served - Summer/Intersession  
N/X125 N or D Academic Achievement -LEA  
N/X127 N or D Participation - LEA  
N/X134 Title I Part A Participation  
N/X135 N or D Long Term  
N/X145 MEP Services

#### 2/28/2011 - Other SY 2009-10 Files Due (used by Office of Safe and Drug-Free Schools)

N/X030 Discipline Incidents  
N/X136 Students Disciplined

*NOTE: When a state is granted an extension request to submit a specific file later than the due date, this does not mean that the due date itself has changed. LEAD015 in ERS will calculate timeliness and completeness based on the established due date (or due date + 7 days beginning with SY2009-10 files due September 30). See TIP0002 for more information.*

### ***EDFacts System Status***

This is to provide the current status of the EDEN Submission System (ESS) data:

ESS Status (weekly statistics from Wednesday to Wednesday)

System Status: ESS system is up and running  
Files Received: 1351  
Files Processed: 752 (100 superseded, 446 had errors)  
Average File Processing Time: 1 hour, 6 minutes, 37 seconds\*

\* Longer processing time due to special processes run this week which held up file processing, plus many large SCH level directory files that had to be processed

## ***Support Issues, Solutions, and Metrics***

The following is provided to give you some insight into issues being handled by your Partner Support Center (PSC):

### New Issues Affecting Multiple SEAs

1. EMAPS: In the EMAPS State Submission Plan process for 2009-2010, multiple states reported that they see “No Data in ESS” when trying to use the “Select Files by Due Date” view. Status: This issue is escalated to the development team for correction. In the meantime, a workaround for states is to use the “Select from File List” instead of “Select by Month Due,” which will allow updates to the SSP.
2. ESS: State received ER-77, “Total records in header does not match actual count of records imported” for the N/X035 – Federal Program file at the SEA and LEA levels for 2007-08. PSC verified that the number of record in the header do match the actual count of records imported. Status: Issue was escalated to the development team and resolved in an update to ESS scheduled for release by Thursday, 2/3/2011.
3. ERS: In the LEAD015 report, a state submitted all files before the applicable due date yet, they show as less than 100% timely at the SEA and LEA level. Status: Issue was escalated to the development team and a correction to the CompTimeCalc calculation in was incorporated into ESS as of 2/3/2011. This will correct the issue in the ERS report.
4. ERS: State reported that ERS report OSEP008 - Section A Discrete Age of Children with Disabilities Ages 3-5 by Educational Environment, is not functioning properly. Not all of the disability categories are being pulled into the report. Status: Issue was escalated to the development team and corrected in an update to ERS on 1/31/2011.

### New or Updated Knowledgebase Articles

1. TIP0061 How to report a school moving to a different LEA in the Directory file

Average Time to Resolution (excluding weekends, 6 week rolling average)

Tickets requiring escalation: 16.14 days

Tickets not requiring escalation: 0.99 days

Response time to e-mail inquiries: 0.98 hours

Thank you,  
PSC

EDFacts Partner Support Center  
Telephone: 877-457-3336 (877-HLP-EDEN)  
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TTY/TDD: 888-403-3336 (888-403-EDEN)  
[EDEN\\_SS@ed.gov](mailto:EDEN_SS@ed.gov)  
[www.ed.gov/edfacts/support.html](http://www.ed.gov/edfacts/support.html)

For general feedback on PSC support, contact: [Paul Johnson](#)