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Sent: Thursday, July 01, 2010 3:11 PM

To: EDEN Submission System

Subject: PSC Support Update

Attachments: Solution 129973 How to delete schools or LEAs that were inadvertently submitted in NX029.doc; TIP0014 Definitions of EDFacts acronyms.doc; TIP0015 Why it is important to report new LEAs as early as possible.doc

This message is being sent to all EDFacts Submitters

PSC Closed for Federal Holiday on Monday, 7/5/2010

The Partner Support Center will be closed on Monday, July 5, 2010 for the Federal holiday and re-open at 8AM EST on Tuesday, July 6th.

Register for the 7/20/2010 PSC Online Meeting with States (Webinar)

Formerly held biweekly, these webinar meetings will now be conducted the third Tuesday of each month in response to state feedback.

The purpose of this online meeting is to convey what states need to know about using EDFacts effectively including an update on PSC support, insight into recent state issues/solutions, what is on the horizon for EDFacts users, and the opportunity to pose questions to PSC management. Please keep your questions related to issues of general interest to all the states.

Webinar Date: Tuesday, July 20, 2010, from 3:00 – 4:00 PM EST

Please register using the following link:

<https://www1.gotomeeting.com/register/915310841>

After registering, you will receive a confirmation email containing the toll-free phone number and website link for joining the Webinar.

Final State and Congressional District Profiles Will Be Released Tomorrow

The 2010 Summer State and Congressional District Profiles will be released tomorrow, July 2, 2010, on the EDFacts Reporting System. The following week, they will be posted on www.ed.gov/edfacts. The profiles will be released to Congress in the Summer Congressional Recess Packets that the Department prepares for Senators and Congresspersons on education authorizing and appropriations committees, and will be used by the Secretary and program leaders and managers at the Department until new profiles are released in the Spring. Thank you all for your excellent work in preparing the data for these profiles.

Reminder for One Year Later CCD Membership and Staff FTE Data

The Common Core of Data (CCD) at NCES is planning to update the 2008-09 state level Membership and Staff FTE data (so called one-year-later data) in Fall, 2010. The one-year-later data will become the permanent and official statistics for state level Membership and Staff FTE counts. In order for NCES to obtain and process updated data, please review your SY2008-09 state level Membership and Staff FTE data in ED Facts and make any necessary corrections by August 31st, 2010. If your current data are accurate, no action needs to be taken. Any data submitted after August 31st, 2010 will NOT be used by NCES for producing official 2008-09 state level statistics.

Upcoming Due Dates and Reminder to Update SSP as Necessary

No additional ESS files due in July/August

If you have not already done so, please remember to complete all overdue SY 2009-10 file submissions and all overdue SY 2008-09 file submissions. Check the online ED Facts calendar (www.ed.gov/edfacts) for other important dates.

NOTE: When a state is granted an extension request to submit a specific file later than the due date, this does not imply that the due date itself will change. LEAD015 in ERS will calculate timeliness and completeness based on the established due date (or due date + 7 days beginning with SY2009-10 files due September 30). See TIP0002 for more information.

ED Facts System Status

This is to provide you with the current status of the EDEN Submission System (ESS) data:

ESS Status (weekly statistics from Wednesday to Wednesday)

System Status: ESS system is up and running
Files Received: 177
Files Processed: 110 files (3 superseded, 63 had errors)
Average File Processing Time: 6 minutes, 47 seconds

Support Issues, Solutions, and Metrics

The following is provided to give you some insight into issues being handled by your Partner Support Center (PSC):

New Issues Affecting Multiple SEAs

1. CSPR: For federal grants, we, as a state, are required to retain records for six years before they can be destroyed. Do you know if there is there a similar guideline regarding CSPR records? We have CSPR data going back to 1999, but don't know what we have to retain by law. Status: ED's guidance on record retention applies to Federal records. We do not have guidance for retention of grant program records for grantees. However, the state may want to use this guidance to base their decisions about retention of Federal program records, of which the CSPR is one. The related guidance is on page 10-2, Item 3 of "ED's Records Disposition Schedule" at: <http://www2.ed.gov/policy/gen/guid/fra/index.html>.

2. ESS: Two states reported difficulty because they use a different number of proficiency levels in the regular assessments (N/X075 and N/X078) than they do in the assessment file for IDEA (N/X003). Florida has the reverse issue, meaning they would like to use three levels for N/X003 and just two for N/X075 and N/X078. This leads to difficulties when it comes to submitting and reconciling. Are there any future plans to accommodate differing numbers of proficiency levels in the same state?
Status: Yes, ED is currently redesigning the EMAPS Academic Achievement Levels process to accommodate a number of states' need to report performance levels differently by assessment type.
3. EMAPS: PSC and state users reported that the EMAPS system was not accessible on Monday morning, 6/28/10. Status: EMAPS access was restored by restarting the EMAPS server to resolve an issue caused by a server patch over the weekend.

New or Updated Solutions (in attached files)

1. Solution 129973: How to delete schools or LEAs that were inadvertently submitted in N/X029
 2. TIP0014: Definitions of ED*Facts* acronyms
 3. TIP0015: Why it is important to report new LEAs as early as possible
- Average Time to Resolution (excluding weekends, 6 week rolling average)
Tickets requiring escalation: 10.64 days
Tickets not requiring escalation: 0.88 days

Thank you,
PSC

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For general feedback on PSC support, contact:
[Paul Johnson](#)