

# 18-month Performance Report

## Child Care Access Means Parents in School Program

### Frequently Asked Questions for the 2006 and 2007 Cohort Tables

#### QUESTIONS

1. If our CCAMPIS funds are used to pay staff salaries, how do we determine who is a participant?
2. How is the participant's household status in Section II.E determined?
3. In the Section II.H. Participant Distribution by Classification table, how does the project account for the number of participants served?
4. In the 2006 Cohort table and 2007 Cohort table of Section II, how is a cohort defined?
5. My institution is on the quarter system. In the 2006 Cohort and 2007 Cohort tables of Section II, how does the project account for participants served during the winter and summer quarters?
6. The project child care centers serve participants in the summer. In the 2006 Cohort and 2007 Cohort tables of Section II, how does the project account for participants served in the summer?
7. Certificate students at my institution are not classified as freshmen, sophomores, juniors or seniors. How shall non-classified certificate students be classified?
8. How does the project report participants in the 2006 Cohort and 2007 Cohort tables of Section II?

#### QUESTIONS & ANSWERS

1. [If our CCAMPIS funds are used to pay staff salaries, how do we determine who is a participant?](#)

If you use CCAMPIS funds to pay salaries of child care providers/instructors, the CCAMPIS participants are the Pell-eligible parents of those children in the class(es) of the child care providers/instructors paid with CCAMPIS funds (Do not count as participants those parents who are not Pell-eligible).

2. [How is the participant's household status in Section II.E determined?](#)

Household status is the same as filing status used on the CCAMPIS participant's most recent federal tax return. If the participant has not filed a federal tax return, the participant is most likely someone else's dependent.

3. [In the Section II.H. Participant Distribution by Classification table, how does the project account for the number of participants served?](#)

In this table, report the total number of freshman participants (student-parents receiving CCAMPIS services) served in the 2006-07 academic year (fall term 2006–summer term

2007 or October 1, 2006–September 30, 2007) in the cell below “Freshman” and to the right of “2006-07.” Report the total number of sophomore participants served in the 2006-07 academic year in the cell below “Sophomore” and to the right of “2006-07.” Report the total number of junior participants served in the 2006-07 academic year in the cell below “Junior” and to the right of “2006-07.” Report the total number of senior participants served in the 2006-07 academic year in the cell below “Senior” and to the right of “2006-07.” In the “2007-08” row, report only student-parents served thus far in the 2007-08 academic year (fall term 2007–winter/spring term 2008 or October 1, 2007–March 30, 2008) and not served in the 2006-07 academic year. For instance, report the total number of freshman participants served in the 2007-08 academic year and not served in the 2006-07 academic year in the cell below “Freshman” and to the right of “2007-08.” Report the total number of sophomore participants served in the 2007-08 academic year and not served in the 2006-07 academic year in the cell below “Sophomore” and to the right of “2007-08.” Report the total number of junior participants served in the 2007-08 academic year and not served in the 2006-07 academic year in the cell below “Junior” and to the right of “2007-08.” Report the total number of senior participants served in the 2007-08 academic year and not served in the 2006-07 academic year in the cell below “Senior” and to the right of “2007-08.”

4. **[In the 2006 Cohort table and 2007 Cohort table of Section II, how is a cohort defined?](#)**

A cohort is defined as the group of participants (student-parents receiving CCAMPIS services) first served with CCAMPIS funds in a particular year. For example, participants served during the 2006-07 academic year (fall 2006 or spring 2007) are in the 2006 cohort. The 2006 cohort includes those participants served under a previous CCAMPIS award if they were also served during academic year 2006-07. The participants who were served during the 2007-08 academic year (fall 2007 and spring 2008) but were not served during the 2006-07 academic year are in the 2007 cohort.

5. **[My institution is on the quarter system. In the 2006 Cohort and 2007 Cohort tables of Section II, how does the project account for participants served during the Winter and Summer quarters?](#)**

The 2006 and 2007 Cohort tables only require that you report the number of participants (student-parents receiving CCAMPIS services) served in the fall and spring terms. Data is not collected in these tables on the number of participants served in the summer or winter terms.

6. **[The project child care centers serve participants in the summer. In the 2006 Cohort and 2007 Cohort tables of Section II, how does the project account for participants served in the summer?](#)**

The 2006 and 2007 Cohort tables only require that you report the number of participants (student-parents receiving CCAMPIS services) served in the fall and spring terms. Data is not collected in these tables on the number of participants served in the summer months.

7. **[Certificate students at my institution are not classified as freshmen, sophomores, juniors or seniors. How shall non-classified certificate students be classified?](#)**

Count certificate students as though they are freshmen regardless of the length of the certificate program.

8. [How does the project report participants in the 2006 Cohort and 2007 Cohort tables of Section II?](#)

To complete the 2006 and 2007 Cohort tables,

- a. Start with the 2006 cohort table and start in the first row labeled “Fall Term 2006 – beginning.” Insert the number of freshman participants (student-parents receiving CCAMPIS services) served in fall 2006 under the column labeled “Freshman.” Insert the number of sophomores receiving CCAMPIS services in fall 2006 under the column labeled “Sophomore.” Insert the number of juniors in the next cell and then the number of seniors in the next cell. The total number of freshmen, sophomores, juniors and seniors served in fall 2006 is entered in the “Totals” column.
- b. In the next row labeled “Students Transferring In,” insert the numbers of participants by academic standing (freshman, sophomore, junior or senior) who did not receive services in fall 2006 but received services in spring 2007.
- c. In the next row labeled “Spring Term 2007 – ending,” insert the numbers of participants by academic standing who received services in spring 2007.
- d. Do not fill in (ignore) the next row labeled “Students Transferring In.”
- e. In the next row labeled “Fall Term 2007 – beginning,” insert the numbers of participants included in the cells above that returned to receive services in fall 2007 regardless of their current academic standing. For instance, if 15 freshman participants were served in spring 2007 and ten returned to receive services in fall 2007, then enter ten in the “Freshman” column regardless of whether some of those participants had become sophomores.
- f. Do not fill in (ignore) the next row labeled “Students Transferring In.”
- g. In the next row labeled “Spring Term 2008 – ending,” insert the numbers of participants included in the cells above that returned to receive services in spring 2008 regardless of their current academic standing.
- h. For the rows labeled “Graduated- 3/6” and “Graduated- 4/7,” insert the numbers of participants reported in each column that graduated during the first 18 months of the your project. Graduated-3/6 refers to participants who: (a) received a certificate/degree within three years of enrolling in a two-year institution or six years of enrolling in a four-year institution; or (b) transferred from your two-year institution to a four-year institution without a certificate/degree within through years of enrolling in your two-year institution. Graduated-4/7 refers to participants who: (a) received a certificate/degree within a period longer than three years of enrolling in a two-year institution or longer than six years of enrolling in a four-year institution; or (b) transferred from your two-year institution to a four-year institution without a certificate/degree after a period longer than three years of enrolling in your two-year institution.
- i. Follow the same methodology to fill out the “2007 Cohort” table with participants who received services in academic year 2007-08 but did not receive services in academic year 2006-07.