
Office for Civil Rights Discrimination Complaint Form: Submission #733823

1. Enter information about yourself

First Name:

Last Name:

Address:

City:

State:

Zip Code:

Best Time to Call You: Day

Primary Phone Number:

Alternative Phone Number:

Your Email Address:

2. Who else can we call if we cannot reach you?

Contact's Name:

Daytime Phone Number:

Relationship to you: mother of child being bullied

3. Who was discriminated against?

Yourself or Someone else Someone else?

If someone other than yourself please include:

Injured Person's Name: (b)(6); (b)(7)(A); (b)(7)(C)

Daytime Phone Number: (b)(6); (b)(7)(A); (b)(7)(C)

Evening Phone Number: (b)(6); (b)(7)(A); (b)(7)(C)

Relationship to You
(eg. son or daughter) (b)(6); (b)(7)(A); (b)(7)(C)

Injured Person's Address: (b)(6); (b)(7)(A); (b)(7)(C)

City: (b)(6); (b)(7)(A); (b)(7)(C)

State: (b)(6); (b)(7)(A); (b)(7)(C)

Zip Code: (b)(6); (b)(7)(A); (b)(7)(C)

4. What institution discriminated?

Institution Name: Lammersville Unified School District

Address: 570 S Escuela Dr

City: Mountain House

State: California

Zip Code: 95391

School or department involved: (b)(6); (b)(7)(A); (b)(7)(C)

5. Have you tried to resolve the complaint through the institution's grievance process, due process hearing, or with another agency?

Have you tried to resolve the complaint? No

6. Describe the discrimination

OCR enforces regulations that prohibit discrimination on the basis of race, color, national origin; sex; disability; and/or age.

(You may select more than one.)

On what basis were you discriminated against? race or color, national origin

In the space provided below please describe each discriminatory action separately. For each action, you need to provide the following information: The complaint we are filing is under the category: race, color, national origin, ethnicity, or ancestry, including a person's limited English proficiency or English learner status; and actual or perceived shared ancestry or ethnic characteristics, including membership in a religion that may be perceived to exhibit such characteristics (such as Hindu, Jewish, Muslim, and Sikh individuals)

(b)(6); (b)(7)(A); (b)(7)(C) is a rising (b)(6) grader at (b)(6); (b)(7)(A); (b)(7)(C) School, one of the eight schools served by Lammersville Joint Unified School District. (b)(6); (b)(7)(A); (b)(7)(C) is a (b)(6); student who (b)(6); (b)(7)(A); (b)(7)(C) He is (b)(6); (b)(7)(A); (b)(7)(C) school year (b)(6); (b)(7)(A); (b)(7)(C) is a hardworking and diligent student who has been academically strong. (b)(6); (b)(7)(A); (b)(7)(C) and received the (b)(6); (b)(7)(A); (b)(7)(C) at Lammersville Unified School District. However, about a year ago, (b)(6); (b)(7)(A); (b)(7)(C) started experiencing bullying by peers in the form of negative comments regarding his (b)(6); (b)(7)(A); (b)(7)(C) Specific comments include being called a (b)(6); (b)(7)(A); (b)(7)(C) being called (b)(6); (b)(7)(A); based on his (b)(6); (b)(7)(A); (b)(7)(C) appearance, (b)(6); (b)(7)(A); and (b)(6); (b)(7)(A); When (b)(6); (b)(7)(A); raised these issues with the school, they were generally dismissed by teachers and administrators. When (b)(6); (b)(7)(A); mother started questioning the school about the bullying and lack of action taken, (b)(6); (b)(7)(A); later started experiencing retaliation from his teachers and the school's administrators.

In the (b)(6); (b)(7)(A); (b)(7)(C) school year, when the bullying was brought to the attention of the administration, (b)(6); (b)(7)(A); (b)(7)(C) was asked to bring it to the attention of the staff when it happened. In one instance when he brought it to the attention of the (b)(6); (b)(7)(A); teacher during (b)(6); (b)(7)(A); the teacher responded with 'so what?' and did not take any action. During another instance when he was (b)(6); (b)(7)(A); in the class, and the teacher was told, she responded with 'I did not see it' and no action was taken.

In the (b)(6); (b)(7)(A); (b)(7)(C) school year, the (b)(6); (b)(7)(A); was told about the bullying multiple times but she kept choosing to call the same group as witnesses which were the students bullying (b)(6); (b)(7)(A); (b)(7)(C) and (b)(6); (b)(7)(A); (b)(7)(C) was the one who was punished everytime. And when this was escalated to the principal, the principal said multiple times that she was not aware of it.

An incident took place on (b)(6); (b)(7)(A); (b)(7)(C) when a group of students incited another student to (b)(6); (b)(7)(A); (b)(7)(C). The other student (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) Without a thorough investigation into what took place and by relying on the accounts of the students who had incited the (b)(6); (b)(7)(A); (b)(7)(C) in the first place, the District took disciplinary action against (b)(6); (b)(7)(A); (b)(7)(C) by (b)(6); (b)(7)(A); (b)(7)(C) him (b)(6); (b)(7)(A); (b)(7)(C). The student who (b)(6); (b)(7)(A); (b)(7)(C) received the same discipline as (b)(6); (b)(7)(A); (b)(7)(C) who (b)(6); (b)(7)(A); (b)(7)(C).

On (b)(6); (b)(7)(A); (b)(7)(C) one of the students from the same group, started teasing him about his appearance. This student had been (b)(6); (b)(7)(A); (b)(7)(C) Maheep since (b)(6); (b)(7)(A); (b)(7)(C) about his appearance and (b)(6); (b)(7)(A); (b)(7)(C). The mom had brought this to the attention of the staff and requested they be seated separately. But on this day, they were (b)(6); (b)(7)(A); (b)(7)(C), and he continued teasing (b)(6); (b)(7)(A); (b)(7)(C) during the class. When (b)(6); (b)(7)(A); (b)(7)(C) was writing an email to his mother telling her about what was going on, the phrase "I love you" was used during the email exchange. The child escalated his teasing by bringing in the reference of the mother. When the teasing was too much to handle and the teacher or the peers did not intervene, (b)(6); (b)(7)(A); (b)(7)(C) resorted to (b)(6); (b)(7)(A); (b)(7)(C). There was a (b)(6); (b)(7)(A); (b)(7)(C) and (b)(6); (b)(7)(A); (b)(7)(C). This resulted in (b)(6); (b)(7)(A); (b)(7)(C) being disciplined. He received (b)(6); (b)(7)(A); (b)(7)(C). As part of the discipline, the administrators removed him from his (b)(6); (b)(7)(A); (b)(7)(C). He was also prevented from (b)(6); (b)(7)(A); (b)(7)(C). (b)(6); (b)(7)(A); (b)(7)(C) was so (b)(6); (b)(7)(A); (b)(7)(C) by this incident, he told (b)(6); (b)(7)(A); (b)(7)(C) on the phone in (b)(6); (b)(7)(A); (b)(7)(C) to the effect of (b)(6); (b)(7)(A); (b)(7)(C). (b)(6); (b)(7)(A); (b)(7)(C) mother requested the school for (b)(6); (b)(7)(A); (b)(7)(C). When his mother met with (b)(6); (b)(7)(A); (b)(7)(C) confirmed that (b)(6); (b)(7)(A); (b)(7)(C) was not at fault and was a good child. (b)(6); (b)(7)(A); (b)(7)(C) indicated (b)(6); (b)(7)(A); (b)(7)(C) needed follow up sessions so he could learn to navigate his feelings in a toxic environment. After the first session, no further access to (b)(6); (b)(7)(A); (b)(7)(C) was provided.

On another occasion during (b)(6); (b)(7)(A); (b)(7)(C) a student grabbed (b)(6); (b)(7)(A); (b)(7)(C) and (b)(6); (b)(7)(A); (b)(7)(C) him. When (b)(6); (b)(7)(A); (b)(7)(C) told the (b)(6); (b)(7)(A); (b)(7)(C) teacher, she was dismissive and said to the other student to stop or she would make him (b)(6); (b)(7)(A); (b)(7)(C).

On (b)(6); (b)(7)(A); (b)(7)(C) was (b)(6); (b)(7)(A); (b)(7)(C) outside class by a student who has been responsible for the relentless teasing and bullying. Not feeling safe to share this with adults at school, (b)(6); (b)(7)(A); (b)(7)(C) wrote to (b)(6); (b)(7)(A); (b)(7)(C) in an email: (b)(6); (b)(7)(A); (b)(7)(C). (b)(6); (b)(7)(A); (b)(7)(C) This was reported to the school but no action was taken.

Not only did the school fail to take any action regarding the continuous bullying, the teachers started retaliating against (b)(6); (b)(7)(A); (b)(7)(C). The (b)(6); (b)(7)(A); (b)(7)(C) teacher (b)(6); (b)(7)(A); (b)(7)(C) in the (b)(6); (b)(7)(A); (b)(7)(C) of (b)(6); (b)(7)(A); (b)(7)(C) during a (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) and saved himself from being (b)(6); (b)(7)(A); (b)(7)(C). The very next day the (b)(6); (b)(7)(A); (b)(7)(C) teacher (b)(6); (b)(7)(A); (b)(7)(C). The (b)(6); (b)(7)(A); (b)(7)(C) teacher apologized.

On the (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) the same group of students tried to engage with (b)(6); (b)(7)(A); (b)(7)(C) looking to start a fight while he was playing (b)(6); (b)(7)(A); (b)(7)(C). When (b)(6); (b)(7)(A); (b)(7)(C) tried to move away, one of them (b)(6); (b)(7)(A); (b)(7)(C) causing (b)(6); (b)(7)(A); (b)(7)(C). Despite staff being present, no one intervened. (b)(6); (b)(7)(A); (b)(7)(C) (b)(6); (b)(7)(A); (b)(7)(C) and went his way. The injuries were noticed by (b)(6); (b)(7)(A); (b)(7)(C) on the way home from school. She (b)(6); (b)(7)(A); (b)(7)(C) and took him to the principal's office to show the principal the injuries. The principal was dismissive stating no one had witnessed the incident and that it is not practical to watch every student (b)(6); (b)(7)(A); (b)(7)(C). There is CCTV footage of the incident. (b)(6); (b)(7)(A); (b)(7)(C) mother later requested to see the video of the incident and it was clear from the video that

(b)(6); (b)(7)(A); (b)(7)(C) was the one who (b)(6); (b)(7)(A); (b)(7)(C). This was very different from the account provided to her by the school.

(b)(6); (b)(7)(A); (b)(7)(C) chose to (b)(6); (b)(7)(A); (b)(7)(C) on the (b)(6); (b)(7)(A); (b)(7)(C) school fearing another incident and that there will be no support by staff (b)(6); (b)(7)(A); (b)(7)(C) had been looking forward to a (b)(6); (b)(7)(A); (b)(7)(C) on the (b)(6); (b)(7)(A); (b)(7)(C).
(b)(6); (b)(7)(A); (b)(7)(C).

On multiple occasions, throughout the year, (b)(6); (b)(7)(A); (b)(7)(C) informed the school of her concerns regarding the ongoing incidents. The District however refuses any knowledge of the incidents.

As a result of feeling unsafe at school and unsupported by staff, (b)(6); (b)(7)(A); (b)(7)(C) He received a (b) in (b)(6); (b)(7)(A); (b)(7)(C) Maheep was not permitted to hand in late work or retake any of the tests.

There is a clear failure on the part of the school to create a safe learning environment. There is also deliberate indifference for (b)(6); (b)(7)(A); (b)(7)(C) safety which has created a racially hostile environment. There is also clear hostility and bullying based on (b)(6); (b)(7)(A); (b)(7)(C) ancestry/ethnic characteristics namely his outward (b)(6); (b)(7)(A); (b)(7)(C). This is preventing (b)(6); (b)(7)(A); (b)(7)(C) from accessing the educational program and impacting his mental and physical health.

Additionally, in speaking to other (b)(6); (b)(7)(A); (b)(7)(C) students in the Lammersville School District, there have been several instances of bullying and little to no action taken by the administration.

Do you have written information that you think will help us understand your complaint?

yes or no No

7. Your complaint must be filed within 180 days of the discriminatory action

The laws that we enforce require that complaints be filed with our office within 180 days of the alleged discriminatory event. If any of the alleged discriminatory actions took place more than 180 days before the postmark or receipt date of this complaint, you may request a waiver of the 180-day limit. When did the last act of discrimination occur?

When did the last act of discrimination occur?

Enter the date: (b)(6); (b)(7)(A); (b)(7)(C) - 00:00

Are you requesting a waiver of the 180-day filing time limit for discrimination that occurred more than 180 days before the filing of this complaint?

Are you requesting a waiver of the 180-day filing time limit for

discrimination that occurred more than 180 days before the filing of this complaint?

yes or no No

Reason for not filing complaint before 180 days: {Empty}

8. What would you like the institution to do as a result of your complaint?

What remedy are you seeking? We would like to see the school take the bullying seriously and create a safe learning environment for (b)(6); (b)(7)(A); (b)(7)(C) and other (b)(6); students. In this regard, we would like to see the school district undergo cultural awareness and sensitivity training related to working with (b)(6); students as well as working with students from diverse religious and cultural backgrounds. We would like to see an end to both the indifference and the targeting of (b)(6); (b)(7)(A); by the administration and teachers. We would like an opportunity for (b)(6); (b)(7)(A); to (b)(6); (b)(7)(A); (b)(7)(C) from the (b)(6); (b)(7)(A); (b)(7)(C) which were severely affected by bullying. We would like (b)(6); to be reinstated to his (b)(6); (b)(7)(A); (b)(7)(C) and also receive access to (b)(6); (b)(7)(A); (b)(7)(C).

9. Option to Participate in OCR's Early Mediation Process

I am interested in participating in early mediation: No



UNITED STATES DEPARTMENT OF EDUCATION
OFFICE FOR CIVIL RIGHTS

REGION IX
CALIFORNIA

50 UNITED NATIONS PLAZA
MAIL BOX 1200, ROOM 1545
SAN FRANCISCO, CA 94102

January 2, 2024

By email only to: knicholas@lammersvilleusd.net

Dr. Kirk Nicholas
Superintendent
Lammersville Unified School District
111 S De Anza Blvd.
Mountain House, CA 95391

Re: Lammersville Unified School District - OCR Case No. 09-23-1676

Response required by: January 19, 2024

Dear Dr. Nicholas:

On August 3, 2023, the U.S. Department of Education (the Department), Office for Civil Rights (OCR), received a complaint against Lammersville Unified School District (the District). The complaint alleges that the District failed to respond to the harassment of [REDACTED] (the Student) on the basis of his national origin (shared [REDACTED] ancestry) during the [REDACTED] and [REDACTED] school years. The complaint further alleges that teachers and administrators retaliated against the Student for complaining about the harassment.

OCR enforces Title VI of the Civil Rights Act of 1964 (Title VI), 42 U.S.C. §§ 2000d-2000d-7, and its implementing regulations, 34 C.F.R. Part 100, which prohibit discrimination on the basis of race, color, or national origin under any program or activity receiving federal financial assistance. As a recipient of federal financial assistance from the Department, the District is subject to Title VI.

OCR will investigate the following issues:

1. Whether the District failed to respond in a manner consistent with the requirements of Title VI to alleged harassment of the Student by other students based on national origin (shared [REDACTED] ancestry);
2. Whether teachers and administrators retaliated against the Student after the Student and his parent reported incidents of harassment based on national origin (shared [REDACTED] ancestry) to the Student's school.

The Department of Education's mission is to promote student achievement and preparation for global competitiveness by fostering educational excellence and ensuring equal access.

Please note that opening an investigation in no way implies that OCR has made a determination with regard to its merits. During the investigation, OCR is a neutral fact-finder, collecting and analyzing relevant evidence from the complainant, the recipient, and other sources, as appropriate. OCR will ensure that its investigation is legally sufficient and addresses the allegation as required by OCR's Case Processing Manual (CPM) (July 18, 2022). Please open this link for additional information about OCR's Complaint Processing Procedures.

OCR is committed to resolving complaints as promptly as possible. OCR will contact you or your designated representative soon to discuss the allegation and the complaint resolution process. To reach an efficient and timely resolution of this matter, OCR is providing you an opportunity to present the District's response to these allegations and to submit supporting documentation. Please provide the information described in the attached data request by the date indicated at the top of this letter. OCR has determined that the information itemized in the attached data request is necessary to investigate the allegations. The regulations implementing Title VI, at 34 C.F.R. §§ 100.6(b) and (c), require that a recipient of federal financial assistance make available to OCR information that may be pertinent to reaching a compliance determination. Pursuant to 34 C.F.R. § 100.6(c) and 34 C.F.R. § 99.31(a)(3)(iii), of the regulations implementing the Family Educational Rights and Privacy Act (FERPA), 20 U.S.C. § 1232g, OCR may review personally identifiable records without regard to considerations of privacy or confidentiality. OCR will take all proper precautions to protect the identity of any individuals named in the documents.

Complaints may be resolved in a variety of ways, including through mediation under Section 201(b) of OCR's CPM. Under that provision, if both parties are interested and if OCR determines that the individual allegations are appropriate for mediation, the parties may voluntarily resolve these complaint allegations through mediation that OCR will facilitate. Note that in such a case OCR does not monitor or enforce the agreement reached between the parties. Please inform OCR if you are interested in resolving this complaint through mediation.

OCR may close this complaint prior to making formal findings of compliance or non-compliance, provided that the circumstances or information gathered establishes an administrative or other basis for resolution in accordance with the CPM. OCR also would like to make you aware that individuals who file complaints with OCR may have the right to file a private suit in federal court whether or not OCR finds a violation.

On receipt of this letter notifying the District that OCR has opened an investigation of the above-referenced issue, **please contact OCR San Francisco at Maria.Asturias@ed.gov** with the name, title, email, and telephone number of the person you designate to be OCR's primary point of contact for the investigation of this complaint.

Please be advised that the District must not harass, coerce, intimidate, discriminate, or otherwise retaliate against any individual because that individual asserts a right or privilege under a law enforced by OCR or files a complaint, testifies, assists, or participates in a proceeding under a law enforced by OCR. If this happens, the individual may file a separate retaliation complaint with OCR.

Under the Freedom of Information Act (FOIA), it may be necessary to release this document and related correspondence and records upon request. If OCR receives such a request, OCR will seek

to protect, to the extent provided by law, personally identifiable information that could reasonably be expected to constitute an unwarranted invasion of personal privacy if released.

Your cooperation is appreciated. If you have any questions, please contact Maria Asturias at Maria.Asturias@ed.gov.

Sincerely,

(b)(6); (b)(7)(A); (b)(7)(C)

for Monique Raco Fuentes
Team Leader

Enclosures

U.S. Department of Education - Office for Civil Rights, San Francisco
Initial Data Request
Lammersville Unified School District
OCR Docket No. 09-23-1676

OCR requests that this information reach our office by **January 19, 2024**. If any of the required items are available to the public on the Internet, you may provide the website address. While OCR prefers electronic submissions, you may send documents by any of the following means:

- SharePoint:** OCR may create an external sharing site through a browser-based portal in which the requested documents and information may be uploaded. Please contact Maria Asturias at Maria.Asturias@ed.gov to receive online portal information to upload data.
- Email:** Maria Asturias at Maria.Asturias@ed.gov
- Fax:** (415) 486-5570
- Mail:** U.S. Department of Education, Office for Civil Rights
50 United Nations Plaza
Mailbox 1200; Room 1545
San Francisco, CA 94102

Please do *not* provide the information via an electronic cloud format such as Google Docs.

Please also do not include student social security numbers with any submission.

Because email is not reliably secure, please do not email any document that contains personally identifiable or private information without first encrypting this information. You may upload this information using the SharePoint option described above.

For purposes of this data request and all subsequent data requests, “document” means a piece of written, printed, photographic, electronic, videotaped, audiotaped, or other matter.

Please note that this data request is of an ongoing nature, such that if documents relevant to this request are discovered or become available at a later time, we request that the recipient promptly provide such documents to OCR. OCR also requests that you provide any and all documents that are relevant to OCR’s review of this matter, regardless of whether OCR has specifically requested such documents.

Preservation of requested and relevant data and documents: To ensure that OCR can assess the recipient’s compliance with the statutory and regulatory obligations at issue in this investigation, please ensure that recipient employees preserve the data and documents requested below for the timeframe specified in these requests and going forward until OCR closes this complaint. Please also ensure that recipient employees preserve other data and documents that are relevant to the allegation(s) under investigation until OCR closes this complaint. The regulation implementing Title VI, at 34 C.F.R. §§ 100.6(b) and (c), requires that a recipient of federal financial assistance make available to OCR information that may be pertinent to reach a compliance determination.

Please provide the following information for the [REDACTED] to [REDACTED] school years:

1. A narrative response to the issues opened for investigation.
2. A copy of or link to the District's policies and procedures, and a description of its practices, governing the investigation of and response to reports and complaints of discrimination, including harassment and retaliation, against students, faculty, and staff on the basis of national origin (shared [REDACTED] ancestry). Please also provide the name(s), job title(s), and contact information of the District employees responsible for handling such reports and complaints at the District at each level of the process.
3. An explanation of the means by which the District informs students, faculty, and staff of the policies and procedures referred to in Item. 2. Please provide copies of all materials disseminated to students, parents, faculty, and staff or provide links to the webpages where these materials are posted.
4. A detailed description of any formal and/or informal complaints and reports of discrimination, including harassment and retaliation, against the Student based on national origin (shared [REDACTED] ancestry), including of other students making negative comments to the Student about his appearance, calling the Student names, [REDACTED] and causing and threatening physical harm to the Student, and of teachers and/or administrators who attempted to [REDACTED] the Student with a [REDACTED] refused to allow the Student to [REDACTED] and declined to give the Student his first or second choice [REDACTED]. For each incident, please include:
 - a. copies of any complaint(s) or reports received;
 - b. the name(s) and job title(s) of the person(s) to whom the complaint was made or who otherwise became aware of the alleged incident(s);
 - c. the name and relation to the District of the person making the report/complaint (e.g., student, faculty members, parent/guardian, counsel, member of the public);
 - d. the date of each complaint(s) or report received;
 - e. a detailed description of each complaint/report, including the name(s) of the alleged target(s) of discrimination/harassment and the alleged discriminators/harassers if not evident from the copy of the complaint/report;
 - f. a detailed description of the procedures used to resolve the complaint or report;
 - g. the length of the process used to resolve the complaint or report (e.g., 62 days);
 - h. the name(s) of any students involved in the alleged incident and their national origin (shared ancestry), if known;
 - i. the name(s) and job title(s) of the person(s) responsible for investigating and otherwise resolving the complaint or report;
 - j. the name(s) and relationship to the District of any witnesses interviewed by the District;
 - k. all actions taken by the District in response to the allegations raised by the complaint or report, including any individual and/or school-wide corrective actions, and the date(s) of such action(s);
 - l. the District's final determination, if any, regarding each complaint and report and the date of the determination;

- m. any notice of the final outcome of the investigation or resolution provided to the reporting party or others with regard to the complaint or report;
 - n. if the District did not investigate any particular report/complaint, the reason(s) for not investigating, and the name(s) and job title(s) of the person(s) who made the decision; and
 - o. copies of any other documentation related to each complaint or report. including but not limited to, interview or other notes, emails, investigative reports, internal and external memoranda, witness statements, meeting minutes, correspondence, logs, forms, record of supportive measures and/or remedies offered and provided, and hearing transcripts generated by the District.
5. For the (b)(6) and (b)(6); (b)(7)(A) school years, a detailed description of all formal and informal complaints and reports of discrimination, including harassment, based on national origin (including shared (b)(6) ancestry) of students at (b)(6); (b)(7)(A); (b)(7)(C) School (the School). Please include:
- a. copies of any complaint(s) or reports received;
 - b. the name(s) and job title(s) of the person(s) to whom the complaint was made or who otherwise became aware of the alleged incident;
 - c. the name and relation to the District of the person making the report/complaint (e.g., student, faculty members, parent/guardian, counsel, member of the public);
 - d. the date of each complaint(s) or report received;
 - e. a detailed description of each complaint/report, including the name(s) of the alleged target(s) of discrimination/harassment and the alleged discriminators/harassers if not evident from the copy of the complaint/report;
 - f. a detailed description of the procedures used to resolve the complaint or report;
 - g. the length of the process used to resolve the complaint or report (e.g., 62 days);
 - h. the name(s) of any students involved in the alleged incident and their national origin (shared ancestry), if known;
 - i. the name(s) and job title(s) of the person(s) responsible for investigating and otherwise resolving the complaint or report;
 - j. the name(s) and relationship to the District of any witnesses interviewed by the District;
 - k. all actions taken by the District in response to the allegations raised by the complaint or report, including any individual and or school-wide corrective actions, and the date(s) of such action(s);
 - l. the District's final determination, if any, regarding each complaint and report and the date of the determination;
 - m. any notice of the final outcome of the investigation or resolution provided to the reporting party or others with regard to the complaint or report; and
 - n. if the District did not investigate any particular report/complaint, the reason(s) for not investigating, and the name(s) and job title(s) of the person(s) who made the decision; and
 - o. copies of any other documentation related to each complaint or report. including but not limited to, interview or other notes, emails, investigative reports, internal and external memoranda, witness statements, meeting minutes, correspondence, logs, forms, record of supportive measures and/or remedies offered and provided, and hearing transcripts generated by the District.

6. State whether the District conducts focus groups, other meetings, or trainings and/or holds informational sessions with students and/or staff regarding students' rights under Title VI, how to report possible violations of Title VI, and/or the District's obligation to respond to Title VI complaints. If so, provide the dates of such events, a description of the attendees, and any materials presented and/or distributed.
7. A detailed description of any training regarding discrimination, including harassment, based on national origin (including shared (b)(6) ancestry) provided to District staff responsible for responding to complaints based on (b)(6) ancestry. For each such training provide the dates of such training, a description of the training, a description of the training participants, and copies of any materials distributed during the training.
8. A description of and documentation regarding the process for submitting late work and requesting the opportunity to (b)(6); (b)(7)(A); in the Student's (b)(6) class during the (b)(6) (b)(6) school year.
 - a. Please also provide a description of and documentation regarding any such requests made by or on behalf of the Student and the District's response thereto.
9. A description of the District's process, procedure, and practice for assigning student elective classes.
 - a. Please also provide documentation of any communication between District employees and between the Student or his parent/guardian and District employees regarding the Student's elective class assignment for the (b)(6) school year.
10. The name, job title, address, telephone number, fax number, and email address of the District's contact person for this complaint.
11. Any other information the District believes will assist OCR in its investigation.