

RESOLUTION AGREEMENT

OCR Complaint #03132081 Brown Mackie College

In order to resolve allegation #2 in the above referenced complaint filed with the U.S. Department of Education, Office for Civil Rights (OCR) under the Age Discrimination Act of 1975 (the Age Act), 42 U.S.C. §§ 6101, et. seq., and its implementing regulation at 34 C.F.R. Part 110, Brown Mackie College (the College) enters into this Resolution Agreement (Agreement) and commits to implement the provisions set forth in this Agreement in order to resolve allegation #2 in this complaint.

Action Steps

1. The College agrees to create a system for tracking student appeals regarding grades and dismissals (appeals). This system will specifically track the following dates: a) when appeals are received; b) any correspondence sent to the student; c) the hearing date; and d) the date that written notice of the appeals decision is provided to the student. The College will submit the system to OCR for its review and approval and will implement the system within 30 days of OCR approval.

Reporting Requirement: By September 1, 2014, the College will provide OCR, for its review and approval, documentation demonstrating the tracking system and copies or screenshots of the database or tracking system.

2. The College agrees to provide xxxxx xxxxxxxx (the Complainant) the written disposition of the appeal of her xxxxx xx xxxxxxxxxx xxxxx xx August 15, 2014.

Reporting Requirement: By September 1, 2014, the College will provide OCR with a copy of the appeal response provided to the Complainant.

The College understands that by signing this agreement, it agrees to provide data and other information in a timely manner. Further, the College understands that during the monitoring of this agreement, OCR may visit the College, interview staff and students, and request such additional reports or data as are necessary for OCR to determine whether the College has fulfilled the terms of this agreement and is in compliance with the regulation implementing the Age Act, at 34 C.F.R. Section 110.10(a)(b), which was at issue in this case.

The College understands that OCR will not close the monitoring of this Agreement until OCR determines that the College has fulfilled the terms of the Agreement and is in compliance with regulation implementing the Age Act at 34 C.F.R. Section 110.10(a)(b), which was at issue in this case.

The College understands and acknowledges that OCR may initiate administrative enforcement or judicial proceedings to enforce the specific terms and obligations of this Agreement. Before initiating administrative enforcement (34 C.F.R. §§ 100.9 and 100.10) or judicial proceeding to enforce this Agreement, OCR shall give the College written notice of the alleged breach and a minimum of sixty (60) calendar days to cure the alleged breach.

President or Designee _____/s/_____ Date 7/23/14