

PSC Solution: TIP0064

Date: 2/24/2011

Application: CSPR

School Year: ALL

File Specifications: N/X121 – Migrant Students Eligible

Solution Type: Technical Tip

Title: Can migrant student counts be changed after CSPR Part I is closed?

Issue Description:

If, under rare circumstances a state needs to make an upward child count revision of the migrant count in N/X121, the State must submit a formal request to the Director of OME, Dr. Lisa Ramirez, sufficiently in advance of the Part I re-open closing day. The request must include detailed justification as to why the state is requesting an upward revision. Under no circumstance should a state make an upward revision without going through this process. OME may consider a state's justification invalid, in which case the request for an upward revision will not be granted.

The request can be emailed to PSC from the CSPR Coordinator (with cc the State Migrant Director), and we will forward it for consideration. It can be in either the form of a letter (addressed from the CSPR Coordinator and the State Migrant Director) or in the body of an email, but it must be addressed to Dr. Lisa Ramirez, Director of the Office of Migrant Education.

Note that OME may consider a State's justification invalid, in which case the request for an upward revision will not be granted. A state should not resubmit their data with upward revisions until they have approval from Dr. Ramirez.

A state may make downward revisions to the Part I migrant counts via file N/X121 resubmission, without making a formal request. It is each state's responsibility to ensure that CSPR data are accurate, as certified during the initial submission of the data to ED. When the Authorizing State Official certifies the data, the state attests that the migrant child count data included in Part I are, to the best of its knowledge, true, reliable, and valid.